

**SELINGSGROVE BOROUGH COUNCIL MEETING**  
**MONDAY, February 6, 2023 – 7:00 P.M.**

**AGENDA**

- I. CALL MEETING TO ORDER – Marvin J. Rudnitsky, President of Council
- A. Roll Call of Council Members Present To Establish A Quorum  
(C/Ps Rudnitsky, Owens, Lauver, Maul, Kalcich, Mease and Frost)
  - B. Identification of Others Present (others typically present to be recognized include Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren A. Martz, Borough Treasurer Sheri Badman, Administrative Assistant Carrie Briggs, Other Borough Employees, Persons Listed on Agenda, Others who have signed in and may or may not wish to address Council)
  - C. Moment of Silent Reflection / Pledge of Allegiance
- II. REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF January 3, 2023 and January 9, 2023  
(see attached).
- III. GOVERNMENT / NON-GOVERNMENTAL AGENCIES TO BE HEARD  
(Name and Address to be given prior to comments and comments limited to 5 minutes, without prior notice)  
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)
- A. DH&L Fire Company/ DH&L Ambulance League
    - 1. Meeting Minutes – \_\_\_\_\_ - (to be provided at meeting)
  - B. Selingsgrove Projects, Inc.
    - 1. Meeting Minutes – No Meeting
  - C. Selingsgrove Area Chamber of Commerce
    - 1. Meeting Minutes – 1/25/22 (see attached)
    - 2. Meeting Minutes – 1/15/23 (see attached)
  - D. SARI (Pool) – Richard Mease
    - 1. Meeting Minutes – 12/12/22 (see attached)
  - E. The REC
    - 1. Meeting Minutes – \_\_\_\_\_ (to be provided at meeting if available)
  - F. Selingsgrove Flood Task Force
  - G. Parks & Recreation Committee
- V. OTHER PERSONS TO BE HEARD – Public Comment Period  
(Name and Address to be given prior to comments and comments limited to 5 minutes)  
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)
- A. Melissa Ward – West Pine Street Lighting Project and ADA Curb Project (see attached)
- VI. COMMITTEE / COMMISSION / BOARD REPORTS:
- A. ADMINISTRATION/FINANCE COMMITTEE – Bobbie Owens, Chairman
    - 1. Payment and Ratification of Bills
    - 2. Adopt Resolution 2023-04 Exonerating Tax Collector (see attached)
    - 3. Gelnett Trust Request
      - a. Selingsgrove Projects, Inc. – Request to use balance of 2022 funds for additional winter concerts (see attached)
      - b. Approve Payment to SARI (see attached)
    - 4. Update on Annual Gelnett Trust Meeting (2-6-23)
    - 5. Authorize RFP for Spring Cleanup (see attached)
    - 6. Approve Depositing Pension State Aid Funds to General Fund (see attached)
    - 7. Approve Purchase of Mechanical Cylinder Scales for Wells 1, 2 & 4 (see attached)
    - 8. Approve Leak Detection Survey – Not to Exceed \$11,500.00 (see attached)
    - 9. Approve Hiring of Public Works full-time laborer
    - 10. Approve Subrecipient Agreement with Kidsgrove for equipment (see attached)
  - B. PUBLIC FACILITIES, SERVICES & SAFETY COMMITTEE – Sara Maul, Chairman
    - 1. Committee Meeting – 1/18/23 (see attached)
  - C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – Richard P. Mease, Chairman
    - 1. Committee Meeting – 1/18/23 (see attached)
  - D. PLANNING COMMISSION – Janet Powers, Chairman
    - 1. Meeting Minutes – 1/18/23 (see attached)
    - 2. Adopt Resolution 2023-05 (see attached)
  - E. ZONING HEARING BOARD – Cyril Runkle, Chairman

1. Meeting – \_\_\_\_\_ (see attached)

- F. CIVIL SERVICES COMMISSION – Dalton Savidge, Chairperson
  - 1. Request Approval to retain Attorney Michael Miller of Eckert Seamans
- G. SHADE TREE COMMISSION – \_\_\_\_\_, Chairperson
  - 1. Meeting – \_\_\_\_\_ (December meeting cancelled)
  - 2. Next Meeting – 2/15/23 at 5:30 PM

VII. BOROUGH ADMINISTRATIVE REPORTS:

- A. MAYOR – Jeff Reed
  - 1. Presentation of the Police Report for December 2022 (to be provided)
  - 2. Approve Request from Chief of Police to Submit Grant for Body Cameras & AED (see attached)
  - 3. Official Oath of Office – Christopher Baker
- B. BOROUGH SOLICITOR – Robert Cravitz, Esq
- C. BOROUGH ENGINEERS
  - 1. Stahl Sheaffer Engineering – Chad Shaffer
    - a. Engineers Report (see attached)
    - b. Approve Engineering Fees for Walnut Street (curbing & sidewalk construction) (to be provided)
    - c. Approve Engineering Fees for 2023 Street Program (see attached)
  - 2. Larson Design Group – Update on pending projects
  - 3. CES Engineering – Update on pending projects
    - a. Update Decorative Street Lighting and ADA Curb Ramp Project
- D. BOROUGH TREASURER – Sharon Badman
  - 1. Review Treasurer’s Report for Month of December 2022 (see attached)
  - 2. 2023 Approved Budget with Actual 2022 Figures (see attached)
  - 3. Review Treasurer’s Report for Month of January 2023 (to be provided at meeting)
  - 4. Acknowledge Receipt of Comm. Of PA Letter Regarding Fluoridation (see attached)
- E. BOROUGH MANAGER / SECRETARY – Lauren A. Martz
  - 1. Manager’s Monthly Activity Report (to be provided by email)
  - 2. Statement of Financial Interest (complete and return to office)
  - 3. CK-COG (Annual Meeting Minutes, 2023 Budget and 2023 Fee Schedule (see attached)
  - 4. PSAB Annual Conference – June 4-7, 2023 – Hershey Lodge (see attached)
- F. ZONING – Lindsey Mull, Deputy Zoning Officer
  - 1. Update of Zoning, Sign, Demolition Permits Issued (no additional permits)
- G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Shane Hendricks & Richard P. Mease, Borough Delegates
  - 1. Meeting Minutes – 12/14/22 (see attached)
  - 2. Meeting Minutes – 1/18/23 (see attached) (S. Hendricks notes attached)
- H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Shane Hendricks and Dianne Mengel
  - 1. Pond Test Results 2022 (see attached)
  - 2. Special Meeting – 2/15/23 – PP&L ROW Acquisition (see attached)
- I. SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman

- VIII. NEW BUSINESS:
  - A. COUNCIL MEMBERS
  - B. MAYOR
  - C. OTHERS

VIII. ADJOURNMENT

Adjourn to Executive Session for discussion on pending litigation & personnel matters