

SELINGSGROVE BOROUGH COUNCIL MEETING
Monday, April 4, 2022 – 7:00PM

COUNCIL MEMBERS PRESENT: President Marvin Rudnitsky, Vice President Richard Mease, President Pro Tempore Bobbie J. Owens, C/P Sara Lauver, C/P Christopher Kalcich, C/P Sara Maul

COUNCIL MEMBERS ABSENT: C/P Scott M. Frost

OTHERS PRESENT: Borough Manager/Secretary Lauren Martz; Assistant Borough Manager/Treasurer Sharon Badman; Mayor Jeff Reed; Solicitor Robert Cravitz; DH&L Ambulance Brian Hipple; Susquehanna Students: Ben Shaffer, Josh Daly, Michael Winn; John Hoover; Chamber of Commerce Paul Donecker; Shannon Rudy
VIA ZOOM: DH&L Fire Jason Kaufman

CALL MEETING TO ORDER: President Rudnitsky called the meeting to order at 7:00PM. Borough Manager/Secretary Martz called the roll and acknowledged a quorum, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETING ON March 7, 2022 and March 21, 2022:

C/P Maul made a motion to approve the minutes from March 7, 2022 as presented. C/P Mease seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

C/P Mease made a motion to approve the minutes from March 21, 2022 as presented. C/P Owens seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company:

1. Meeting minutes from February 14, 2022 were provided. There were 45 incidents with 335-man hours in the Borough of Selingsgrove. Two recent major fires in the Borough one on Linda Lane (accidental) and one on Market Street (still under investigation).

DH&L Ambulance League: Brian Hipple presented the monthly ambulance report for March. There were 58 total emergencies in the Borough. Two of the ambulance units are still out of service due to mechanical repairs and supply issues. The Ambulance League will be looking into loans, grants, and other funding opportunities to replace some ambulances soon due to 200,000 plus miles on one unit and close to that on another. The annual subscriptions will be sent out in the beginning of June. DH&L ambulance has been working with Penn View Bible School's EMT program and are hoping to add the Penn Tech and HACC EMT programs as well to give opportunities to work in our community. The goal is to let the participants in the programs see what our community has to offer and potentially relocate to the area.

Selingsgrove Projects Inc: Minutes were provided from the February 15, 2022 meeting.

Selingsgrove Area Chamber of Commerce: Minutes were provided from March 1, 2022.

Selingsgrove Area Recreation Inc: Minutes were provided from the February 14, 2022 meeting. SARI President Richard Mease provided an update. The shed was delivered for the splashpad water pump housing. Work is being done to add additional electrical for future additional lighting and cameras. The pool is still on track to open on Memorial Day weekend.

The REC: Minutes were provided from the March 17, 2022 meeting.

Selingsgrove Flood Task Force: No report.

Parks and Recreation Committee:

1. C/P Owens made a motion to appoint Shane Hendricks to the Parks and Recreation Board. C/P Mease

seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

2. C/P Mease made a motion to allow Borough staff to proceed with completing an online application on behalf of Parks and Recreation and Little Norway. The grant is through Walmart and Front Door Cyber Grants and must be completed online. C/P Kalcich seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

SEDA-COG:

1. C/P Owens made a motion to approve the budget modification for CDBG-CV funds for Selinsgrove Library. The library could use \$7,163.40 for a library delivery service for seniors and \$30,482.60 in Rudy Gelnett Memorial Library Assistance. C/P Mease seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

2. C/P Mease made a motion to approve the subrecipient amendment agreement – CDBG funding for the West Pine Street Decorative Street Lighting Project. Amendment #1 – CDBG FFY 2019 Funds. C/P Owens seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

3. C/P Owens made a motion to approve the subrecipient amendment agreement – CDBG funding for West Pine Street Decorative Street Lighting Project. Amendment #2 – CDBG FFY 2018 Funds. C/P Mease seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

PERSONS TO BE HEARD:

Paul Donecker of All Saints Church wanted to recognize the retirement of Chief Tom Garlock from the Selinsgrove Police Department. He wanted to publicly thank the Chief for his service.

COMMITTEE/COMMISSION/BOARD REPORTS:

A. ADMINISTRATION/FINANCE COMMITTEE – BOBBIE OWENS, CHAIR

1. C/P Owens made a motion to pay and ratify the bills. C/P Kalcich seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

2. C/P Owens made a motion to approve the worker’s compensation and municipal liability insurance renewal in the combined amount of \$57,425 for the two policies. C/P Mease seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

3. C/P Owens presented the 1st quarter revenues and expenditures (informational purposes only).

4. C/P Owens presented a program created by the state of Pennsylvania which allows the Borough to offer a Volunteer Fire Fighter Tax Credit. She would like Council to review the program materials and discuss adoption of an ordinance to provide a tax credit to the local volunteer fire fighters C/P Owens will speak with.

5. C/P Owens made a motion to grant budgeted Gelnett funds to SARI in the amount of \$31,434.00 to complete the new splashpad. The original budgeted request was for \$100,000.00 but SARI was successful in receiving a Degenstein grant which covered a portion of the original request. C/P Kalcich seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

B. PUBLIC FACILITIES, SERVICES & SAFETY COMMITTEE – SARA MAUL, CHAIR

1. C/P Maul made a motion to approve a temporary street closure on Route 522 for PPL pole replacement. PennDot required approval from Selinsgrove Borough due to the rerouting of traffic onto the Borough roads. The closure would be for a three-hour duration in April or May. C/P Lauver seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

C/P Mease asked who would be providing flaggers. He asked that the flaggers be present around

Susquehanna University due to all the cross walks. Borough Manager/Secretary Martz will reach out to the project coordinator to alert them to this need on and near campus.

2. Approval for a temporary street closure for the Ta Ta Trot to be held Saturday, July 9, 2022 is on hold until May as the application was not complete.

3. C/P Owens made a motion to approve up to \$10,000.00 of Gelnett Funds to start the process of expanding the dog park, getting new signs, seed, and filling in low spots to avoid water puddling. AstroTurf is still a future consideration. C/P Mease seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

4. C/P Maul made a motion to remove some of the damaged equipment and the Life Trail on the back side of the AYSO soccer fields. C/P Owens seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

5. C/P Maul made a motion to approve a structural engineer looking at the Shed roof. C/P Lauver seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

Borough Manager/Secretary Martz will continue to gather information on roof replacement plans and materials for the Pump House and the Gazebo such as composite shake and cedar shake materials. C/P Mease stated the request for bidding should include a 35-year shingle. President Rudnitsky stated information should include full shingle removal and disposal as a part of any bid.

6. C/P Maul made a motion to authorize the Solicitor to prepare an Ordinance to be able to enforce the no parking signs that are on the north side of Linda Lane. C/P Mease seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – RICHARD MEASE, CHAIR: Committee meeting minutes provided. C/P Mease asked Council to think about some location options for residents on Market Street in the downtown business district to be able to place their items for Spring Cleanup as to not block parking and sidewalks.

D. PLANNING COMMISSION – JANET POWERS, CHAIR: none

E. ZONING HEARING BOARD – CYRIL RUNKLE, CHAIR: none

F. CIVIL SERVICES COMMISSION – DALTON SAVIDGE, CHAIR: none

G. SHADE TREE COMMISSION – VACANT, CHAIR: The next meeting will be April 20, 2022 at 5:30PM.

BOROUGH ADMINISTRATIVE REPORTS:

A. MAYOR – JEFF REED:

1. February 2022 police report presented.
2. The Mayor will be reading a proclamation on April 22, 2022 for the Climate Strike Day at Rotary Field from 4:00PM – 8:00PM.
3. The Mayor will be reading a proclamation on April 30, 2022 for Arbor Day.

B. BOROUGH SOLICITOR – ROBERT CRAVITZ:

1. C/P Mease made a motion to adopt Ordinance 858 – Vacate Unopened Alley between Sunrise Drive and Bridge Street. Seconded by C/P Kalcich.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

C. BOROUGH ENGINEERS

1. Stahl Sheaffer Engineering –
 - a. Update provided on Industrial Park Road and the 2022 Street Program
 - b. C/P Maul made a motion to approve advertising to request bid proposals for the 2022 Street Program. C/P Owens seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

c. C/P Mease made a motion to approve the engineering proposal to design the water and sewer replacement on Susquehanna Avenue in the amount not to exceed \$34,320.00. C/P Maul seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

2. Larson Design Group – No report.

3. CES Engineering – There will be a public meeting to discuss the remaining easements on April 27, 2022 at 6:00PM, with the effected homeowners. By the end of April, the CDBG review at SEDA-Cog should be completed and easements should be signed which will allow the project to be put out to bid in the coming months. The project will continue the decorative street lighting from Market Street along West Pine Street to University Avenue.

D. BOROUGH TREASURER – SHARON BADMAN

1. Treasurer’s report presented for March 2022.

2. Assistant Borough Manager/Treasurer Sharon Badman notified Council that Chubb Insurance has been notified that her email was hacked. Chubb Insurance felt the way SEDA-COG and the Borough managed the situation after the email hack was sufficient. A claim would only be started in the event someone calls in to place a complaint due to the hack.

E. BOROUGH MANAGER/SECRETARY – LAUREN MARTZ

1. The monthly Manager Report was provided via email.

2. Reminder: Statement of Financial Interest due May 1, 2022.

3. Reminder: April 9th from 3:00PM – 5:00PM will be the public viewing of the 50-Year Agnes Flood Documentary in the Community Room.

4. Reminder: May 7th from 10:00AM – 2:00PM there will be an informational sharing and activities at the boat launch on the Isle of Que concerning flooding. Council representation is requested by the Penn State group offering the event. C/P Mease suggested providing the homeowners south of the event with notification of when the event is to take place. C/P Owens did mention she had already spoken to the event planners concerning placing door knockers or letters of notification.

F. ZONING – LINDSEY MULL

1. The zoning permit report was provided.

G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY (ESCRA)– SHANE HENDRICKS & RICHARD P. MEASE, BOROUGH DELEGATES

1. Meeting minutes provided from March 16, 2022.

H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – SHANE HENDRICKS AND DIANNE MENGEL: none

I. SELINGSGROVE MUNICIPAL AUTHORITY – TIM CHARLES, CHAIR:

1. Meeting minutes provided from March 17, 2022.

NEW BUSINESS:

A. COUNCIL MEMBERS: C/P Owens mentioned Kidsgrove, the dog park, the soccer fields, and the Life Trail are not zoned as open space but as R-3. This would be something to think about and discuss with Susquehanna University as owners of some of this space.

B. MAYOR: The Mayor requested an Executive Session.

C. OTHERS: none

RECESS TO EXECUTIVE SESSION AT 8:45PM

RECONVENE TO PUBLIC SESSION AT 9:26PM – No action taken.

ADJOURNMENT:

At 9:26PM, C/P Mease made a motion to adjourn. C/P Lauver seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

Respectfully submitted by Carrie Briggs