

**SELINGSGROVE BOROUGH COUNCIL MEETING**  
**Monday, March 7, 2022 – 7:00PM**

**COUNCIL MEMBERS PRESENT:** President Marvin Rudnitsky, Vice President Richard Mease, President Pro Tempore Bobbie J. Owens, C/P Sara Lauver, C/P Christopher Kalcich, C/P Scott M. Frost

**COUNCIL MEMBERS VIA ZOOM:** C/P Sara Maul

**OTHERS PRESENT:** Borough Manager/Secretary Lauren Martz; Assistant Borough Manager/Treasurer Sharon Badman; Mayor Jeff Reed; Solicitor Robert Cravitz; DH&L Fire Jason Kaufman; DH&L Ambulance Brian Hipple; Susquehanna Students: Dan Shaffer, Josh Daly; Resident Hannah Grove; Erik Viker; Police Department Monty Anders; Climate Proclamation: Michele Mitchell, Kayla Cramer, Morgan Hough, Leslie Jenkins; Chamber of Commerce Helen Walter; CES Engineer Lee Zeger

**CALL MEETING TO ORDER:** President Rudnitsky called the meeting to order at 7:00PM. Borough Manager/Secretary Martz called the roll and acknowledged a quorum, followed by a moment of silence and the Pledge of Allegiance.

**REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETING ON February 7, 2022:**

C/P Frost made a motion to approve the minutes from February 7, 2022, with the amendment of minutes provided in the packet correcting a vote on page 7. C/P Lauver had voted “Nay” to reinstate the utility penalties through March 31<sup>st</sup> with penalties resuming in the second quarter utility billing. C/P Mease seconded the motion to approve the minutes with the amendment.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**PERSONS TO BE HEARD:**

**DH&L Fire Company:**

1. Meeting minutes from January 10, 2022, were presented and Jason Kaufman reported there were 36 incidents in the month of February with no fire loss. The pre-build meeting with Glick for the new aerial truck will be in the early fall. The build is expected to be started in April 2023 and delivered by June 2023. The Fire Company is holding a banquet April 9<sup>th</sup>. Invitations were given to Council Members via Assistant Borough Manager/Treasurer Badman. RSVP must be made by March 30<sup>th</sup>.
2. C/P Owens made a motion to adopt Resolution 2022—7 to apply for the \$1,000,000.00 DCED CFA LSA Grant on behalf of the DH&L Fire Company to apply towards the purchase of the new ladder truck from Glick. Seconded by C/P Mease.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

Borough Manager/Secretary Martz stated no money can be paid to Glick from DH&L until the grant is awarded to qualify for the grant. If any money is paid before the grant is awarded, the grant will not be eligible to be accepted.

**DH&L Ambulance League:** Brian Hipple presented the monthly ambulance report for February. There were 40 total emergencies in the Borough. Two of the ambulance units are currently out of service due to mechanical repairs.

**Selinsgrove Projects Inc:** Minutes were provided from the January 18, 2022 meeting.

**Selinsgrove Chamber of Commerce:** Minutes were provided from January 25, 2022. Helen Walter was present to discuss the upcoming event, Antiques on the Avenue, which will relocate again for 2022 to the lot along Market Street and West Snyder Street beside the Selinsgrove Inn.

**Selinsgrove Area Recreation Inc:** Minutes were provided from the January 10, 2022 meeting. An update was provided by SARI President Richard Mease. The baby pool has been torn out and the ground is being prepped for the foundation of the new splashpad. The shed for the water recirculation housing was moved back approximately 15 feet from the planned location due to the height. This will add some cost for more piping, but everything is expected to be complete by opening day.

**The REC:** Minutes were provided from the February 16, 2022 meeting.

**Selinsgrove Flood Task Force:** Minutes were provided from the February 18, 2022 meeting. Borough Manager/Secretary Martz discussed the work ahead by staff to prepare a SOP in the event of flooding. This would be something to help explain what to do before, during, and after an event so everyone is on the same page.

**PERSONS TO BE HEARD:**

A. Michele Mitchell (Snyder County Resident) is a member of the Susquehanna Valley Chapters of Citizens Climate Lobby and Climate Reality Project. She brought a group including other members/supporters of the Susquehanna Valley Chapters of Citizens Climate Lobby and Climate Reality Project – Leslie Jenkins (Borough Resident), Kay Cramer (Snyder County Resident), and Morgan Hough (sophomore at SU). Michele requested local municipal support from Selinsgrove Borough Council to invite the community to act by issuing a non-binding proclamation to address climate change through a collaborative effort. She provided an example from Lewisburg Borough from 2019 to be used as a template to create a proclamation for Selinsgrove Borough. An Earth Day celebration has been planned for the Borough of Selinsgrove on April 22<sup>nd</sup> in the Rotary Field along Broad Street. There will be many activities and the group requests Mayor Reed to read a proclamation to show the municipality’s dedication to react to climate change. President Rudnitsky mentioned the Council who was responsible for redesigning the current Borough building made the decision to be environmentally conscious by creating a LEED certified building. He suggested in the future other considerations could be purchasing all electric police cars.

Mayor Reed agreed to read a proclamation during the April 22<sup>nd</sup> event at the Rotary Field.

B. Resident Erik Viker brought before Council a request to use Gelnett funds to sod the dog park like a football field because it is excessively muddy. Borough Manager/Secretary Martz stated this conversation has been a topic of discussion for the Director of Public Works, Assistant Borough Manager/Treasurer Badman, and herself. Options would be to expand the park and alternate sides when the ground gets muddy, replace with sod, or replace with turf designed for dog parks. Staff will conduct further research.

**COMMITTEE/COMMISSION/BOARD REPORTS:**

**A. ADMINISTRATION/FINANCE COMMITTEE – BOBBIE OWENS, CHAIR**

1. C/P Owens made a motion to pay and ratify the bills. C/P Mease seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

2. C/P Owens made a motion to award the spring cleanup bid to Hometown Disposal at the rate of \$272.00/ton for two packer trucks with a driver and operator and \$170.00/per load plus \$62.00/ton for a 20-yard container (price per pull and ton). C/P Kalcich seconded the motion.

**AYES: SIX (6)                      NAYS: NONE                      MOTION CARRIED**

C/P Maul did not vote as she had trouble hearing through the Zoom call.

3. C/P Owens made a motion to approve the purchase of the DEP required automated water bubbler panels at the wells with installation sold by Sigma Controls, Inc. through COSTARS (#204065) in the

amount of \$43,996.00. C/P Frost seconded the motion.

**AYES: SEVEN (7)      NAYS: NONE      MOTION CARRIED**

There is an SRBC Grant of \$6,000.00 that will be received after the purchase is made.

4. Meeting minutes were provided from the February 24, 2022, Snyder County Tax Collection Committee meeting.
5. Council deferred action on approving insurance renewal and will recess after tonight's meeting all discussion until March 21, 2022, due to rates not being provided to the Borough at the current time.
6. Council was provided information to review from a study of the utility rates for Selinsgrove Borough and surrounding areas. This study was completed by Larson Design Group for potential rate increase discussion. C/P Owens suggested this topic be discussed in the March 21, 2022, recessed meeting.

**B. PUBLIC FACILITIES, SERVICES & SAFETY COMMITTEE – SARA MAUL, CHAIR**

1. C/P Maul made a motion to approve a temporary street closure on West Snyder Street and around the corner to North High Street between Market Street and the Slivinski Law Office driveway for Antiques on the Market (formerly Antiques on the Avenue) for Sunday, July 10, 2022, from 5:00AM – 5:00PM. C/P Mease seconded the motion.

**AYES: SEVEN (7)      NAYS: NONE      MOTION CARRIED**

**C. COMMUNITY DEVELOPMENT/CONSTITUENT OMBUDSMAN – RICHARD MEASE, CHAIR: none**

**D. PLANNING COMMISSION – JANET POWERS, CHAIR: none**

**E. ZONING HEARING BOARD – CYRIL RUNKLE, CHAIR: none**

**F. CIVIL SERVICES COMMISSION – DALTON SAVIDGE, CHAIR: none**

**G. SHADE TREE COMMISSION – VACANT, CHAIR: February 16, 2022, meeting minutes were provided.**

**BOROUGH ADMINISTRATIVE REPORTS:**

**A. MAYOR – JEFF REED:**

1. January 2022 police report presented.

**B. BOROUGH SOLICITOR – ROBERT CRAVITZ:**

1. C/P Mease made a motion to authorize the Solicitor to advertise Ordinance 858 – Vacate Unopened Ally between Sunrise Drive and Bridge Street. Seconded by C/P Kalcich.

**AYES: SEVEN (7)      NAYS: NONE      MOTION CARRIED**

2. C/P Mease made a motion to advertise the adoption of Ordinance 859 – 2022 Street Program Assessments – which would give the homeowners on Susquehanna Avenue between Spruce Street and Independence Street the opportunity prior to updates of water and sewer infrastructure as well as roadways to improve their curbs and sidewalks at their own cost or opt for the Borough to have the work completed and assess the cost to the homeowner. If the homeowner is unable to pay back that cost at the current time, the home would be assessed a lien to secure the Borough will eventually receive the funds. All work must be complete by June 30, 2022. Seconded by C/P Owens.

**AYES: SEVEN (7)      NAYS: NONE      MOTION CARRIED**

**C. BOROUGH ENGINEERS**

1. Stahl Sheaffer Engineering – update provided on Industrial Park Road and the 2022 Street Program
2. Larson Design Group –  
C/P Mease made a motion to approve the 2022 Larson Design Group agreement for professional services. Seconded by C/P Lauver.

**AYES: SEVEN (7)      NAYS: NONE      MOTION CARRIED**

C/P Owens made a motion to approve the change order agreement for the generator and truck project with the USDA to include the \$3,500.00 increase. Seconded by C/P Lauver.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

3. CES Engineering – Lee Zeger, Engineer, presented the final design for the West Pine Street Lighting and Curb Ramp Project. There will be a public meeting to discuss the remaining easements on April 27, 2022, tentatively, with the affected homeowners. By the end of April, the CDBG environmental review at SEDA-Cog should be complete which will allow the project to be put out to bid. The project will continue the decorative street lighting from Market Street down West Pine Street to University Avenue.

**D. BOROUGH TREASURER – SHARON BADMAN**

1. Treasurer’s report presented for February 2022.

C/P Frost made a motion to accept the Treasurer’s report for the month of February as written. C/P Mease seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

2. C/P Frost made a motion to approve the borough newsletter for March 2022. C/P Kalcich seconded the motion. **AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

3. C/P Kalcich made a motion to approve the street cleaning schedule for 2022. C/P Lauver seconded the motion. **AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

4. C/P Frost made a motion to approve the recycling schedule for 2022. C/P Mease seconded the motion. **AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

5. C/P Mease made a motion to approve the consumer confidence report for 2021. C/P Owens seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

**E. BOROUGH MANAGER/SECRETARY – LAUREN MARTZ**

1. The monthly Manager Report was provided via email.

2. C/P Owens made a motion to approve application and Resolution 2022-08 for a DCNR Grant to complete a walkability/trail study. C/P Mease seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

If the application is accepted there would be numerous public meetings to discuss the possibility of road and water/sewer infrastructure updates as well as trails to create more walkability on the Isle of Que and around the rest of the Borough.

3. Reminder: Statement of Financial Interest due May 1, 2022.

**F. ZONING – LINDSEY MULL**

1. The sign permit report was provided.

**G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY (ESCRA)– SHANE HENDRICKS & RICHARD P. MEASE, BOROUGH DELEGATES**

1. Meeting minutes provided from February 16, 2022.

**H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – SHANE HENDRICKS AND DIANNE MENGEL:**  
none

**I. SELINGSGROVE MUNICIPAL AUTHORITY – TIM CHARLES, CHAIR:** none

**NEW BUSINESS:**

**A. COUNCIL MEMBERS:** President Rudnitsky announced Sara Lauver will join the Public Facilities Committee and Chris Kalcich will drop off.

**B. MAYOR:** none

**C. OTHERS:** Helen Walter said people are still complaining about lighting which is still too dim along Market Street. Manager/Secretary Martz stated that the lighting is being updated to LED with retrofit kits as lights age.

**RECESS TO EXECUTIVE SESSION AT 8:16PM  
RECONVENE TO PUBLIC SESSION AT 8:34PM**

C/P Mease made a motion to accept the retirement of Chief Thomas Garlock effective 4/3/22. C/P Kalcich seconded the motion.

**AYES: SEVEN (7)      NAYS: NONE      MOTION CARRIED**

The Mayor will appoint the Officer-In-Charge for the Police Department at the suggestion of Chief Garlock as per SPOA contract.

C/P Owens made a motion to approve the agreement with the Chief of Police Association in the amount of \$5,500.00 to initiate a search for the position of Chief. C/P Frost seconded the motion.

**AYES: SEVEN (7)      NAYS: NONE      MOTION CARRIED**

**ADJOURNMENT:**

**RECESS TO MARCH 21, 2022, AT 5:00PM**

At 8:40PM, C/P Owens made a motion to recess the meeting to March 21, 2022 at 5:00PM. C/P Mease seconded the motion.

**AYES: SEVEN (7)      NAYS: NONE      MOTION CARRIED**

Respectfully submitted by Carrie Briggs