

SELINGSGROVE BOROUGH COUNCIL MEETING
Monday, January 3, 2022 – 7:00 P.M.

BI-ANNUAL REORGANIZATIONAL MEETING CALLED TO ORDER BY MAYOR JEFF REED AT 7:00PM

- A. Mayor Jeff Reed received confirmation from Borough Manager/Secretary Lauren Martz all Certificate of Election and Affidavit of Residency have been received for all new and re-elected Council Members.
 - 1. Bobbie J. Owens – four-year term – received by Borough Office – VERIFIED
 - 2. Sara Lauver – four-year term – received by Borough Office – VERIFIED
 - 3. Sara Maul – two-year term – received by Borough Office – VERIFIED
 - 4. Scott M. Frost – four-year term – received by Borough Office – VERIFIED
- B. Oaths of Office Administered to Bobbie J. Owens, Sara Lauver, Sara Maul, and Scott M. Frost by Mayor Jeff Reed.
- C. Roll call was taken by Borough Manager/Secretary Martz.
COUNCIL MEMBERS PRESENT: C/P Richard Mease, C/P Sara Maul, C/P Bobbie J. Owens, C/P Sara Lauver, C/P Chris Kalcich, C/P Scott M. Frost
C/P Marvin Rudnitsky was present as of 7:30PM via Zoom.
- D. Election of Officers of Selingsgrove Borough Council
 - 1. President – C/P Marvin Rudnitsky
C/P Sara Maul made a motion to nominate C/P Marvin Rudnitsky as Borough Council President. Seconded by C/P Scott M. Frost.
AYES: SIX (6) NAYS: NONE MOTION CARRIED
 - 2. Vice President – C/P Richard Mease
C/P Sara Maul made a motion to nominate C/P Richard Mease as Borough Council Vice President. Seconded by C/P Chris Kalcich.
AYES: SIX (6) NAYS: NONE MOTION CARRIED
 - 3. President Pro Tempore – C/P Bobbie J. Owens
C/P Sara Maul made a motion to nominate C/P Bobbie J. Owens as Borough Council President Pro Tempore. Seconded by C/P Richard Mease.
AYES: SIX (6) NAYS: NONE MOTION CARRIED
- E. **OTHERS PRESENT:** Mayor Jeff Reed, Borough Manager/Secretary Lauren Martz, Assistant Borough Manager/Treasurer Sheri Badman, Solicitor Robert Cravitz, DH&L EMS Chief Brian Hipple, DH&L Company President Jeremy Soper, DH&L Deputy Chief Jason Kline, Battalion Chief Jason Kaufman, SEDA-COG Teri Provost, SEDA-COG Melissa Matthews, Selingsgrove Chamber of Commerce Paul Donecker, Selingsgrove Police Department Monty Anders
- F. Chair of the meeting returned to Vice President Richard Mease who then called for a moment of silence and the Pledge of Allegiance.

APPOINTMENTS

C/P Owens made a motion to adopt Resolution 2022-01 Acknowledgement of the Terms of Office, Affirmation of Appointments, Modifications of Assignments, and other general provisions for 2022. C/P Kalcich seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

COMMITTEE ASSIGNMENTS

Vice President Richard Mease deferred this topic until the February 7th Council Meeting when President Rudnitsky can be present to set the assignments.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETING ON DECEMBER 6, 2021 AND THE RECONVENED MEETING ON DECEMBER 27, 2021:

C/P Lauver made a motion to accept the minutes for December 6th and December 27th as written. C/P Maul seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

RECESS MEETING TO CDBG PUBLIC HEARING AT 7:05PM TO MOVE CDBG FUNDS FROM THE WALNUT STREET PROJECT TO THE DECORATIVE STREET LIGHTING PROJECT ON WEST PINE STREET WHICH INCLUDES HANDICAP CURB RAMPS.

Teri Provost of SEDA-COG discussed the request for movement of CDBG Funds from the Walnut Street Project to the Decorative Street Lighting Project on West Pine Street which includes handicap curb ramps.

Reconvene from Public Hearing to meeting at 7:08PM.

- A. Budget Modification Certification

1. C/P Owens made a motion to reallocate \$3,300.27 of the 2018 CDBG Funds from the Walnut Street Project to the West Pine Street Lighting and ADA Curb Ramp Project. C/P Kalcich seconded the motion.
AYES: SIX (6) NAYS: NONE MOTION CARRIED
2. C/P Owens made a motion to reallocate \$88,617.00 of the 2019 CDBG Funds from the Walnut Street Project to the West Pine Street Lighting and ADA Curb Ramp Project. C/P Kalcich seconded the motion.
AYES: SIX (6) NAYS: NONE MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company: Jason Kaufman, Asst. Fire Chief, presented the December 2021 fire report: twenty-two incidents with no significant fire loss. The annual Santa traveling the Borough event was a big success for 2021. A copy of 2022 Fire Officers list was provided. DH&L will hold Winter Fest, an indoor music festival, on January 15th. C/P Owens is attending the fire meetings while work on ordering the new ladder truck progresses. The next meeting is Jan 10th at 7:00PM.

DH&L Ambulance League: Brian Hipple reported that during the month of December 2021 there were fifty-nine emergency calls in the Borough of Selinsgrove with 248 total company calls in the area for DH&L Ambulance. The annual report provided totals of 568 calls in the Borough and 2492 total in the area. He wanted to thank the community for the offering of baked goods as they were out in the area throughout the month of December. The EMS workers appreciate the support of the community.

Selinsgrove Projects, Inc.: Minutes were provided from the September 21, 2021 and November 16, 2021 meetings.

Selinsgrove Chamber of Commerce: No report provided.

SARI (Pool) –Richard Mease: Minutes provided from the November 8, 2021 meeting.

Selinsgrove Flood Task Force: No report provided.

SEDA-COG: Teri Provost

1. ARPA Revenue Loss Allocation - Melissa Matthews of SEDA-COG discussed the American Rescue Plan Act (ARPA) funds and SEDA-COG’s recommended uses by the Borough of Selinsgrove for the awarded \$617,757.68. The first allocation of ARPA funds in the amount of \$308,878.84 is recommended to be used as reimbursement to the Borough’s general fund for revenue loss which has been very high the last two years due to COVID-19.

Reimbursement would be for the following revenues already lost:

- a. \$173,343.00 Sewer Billing Loss
 - b. \$19,894.47 Sewer Penalty Loss
 - c. \$15,020.16 Employees wages paid for loss of work
 - d. \$22,871.21 Covid supplies and computer upgrades
 - e. \$23,500.00 Sinkhole observation and repair (infrastructure maintenance)
 - f. \$54,250.00 Geoservices – wells (infrastructure maintenance)
- \$308,878.84 Total revenue loss

2. SEDA-COG recommends Council consider the second allocation of \$308,878.84 be used toward the Susquehanna Avenue Infrastructure Project for updates on the water and sewer.

C/P Owens stated even with these two allocations, the first allocation being used for revenue lost and the second allocation towards a new project, the full loss that the Borough experienced is still less than a 50% reimbursement of the actual revenue lost from 2020-2021 due to the pandemic. Teri Provost also mentioned the money must be entirely allocated by December 31, 2024. The second allocation the Susquehanna Avenue Infrastructure Project is contingent on potential continued revenue loss due to the pandemic effects and could be reallocated to other projects if needed and it meets the ARPA criteria.

C/P Owens made a motion to accept the ARPA allocation recommendations #1 and #2 as defined above from SEDA-COG and recommended by staff to reimburse the Borough for some Covid costs incurred and for the Susquehanna Avenue Infrastructure Project. Seconded by C/P Lauver.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

2. Borough Manager/Secretary Martz discussed the potential need for pivoting the second allocation of ARPA funds to the Industrial Park Road Project in the event the Penn DOT Multi-Modal Grant does not get funded. Additionally, it may be necessary to investigate other streams of ARPA funding or other grant programs. Borough Manager/Secretary Martz is seeking support of Council to work with the Borough engineers, staff, and SEDA-COG to fully understand the scope of the project and identify potential funding opportunities both public and private.

R.E.C.: No report provided.

Parks & Recreation Board: No report provided.

Others in Attendance: None

COMMITTEE/ COMMISSION/ BOARD REPORTS:

FINANCE & BUDGET COMMITTEE – Bobbie Owens, Chairman

1. Payment and Ratification of Bills:

C/P Owens made a motion to pay and ratify the bills. C/P Lauver seconded the motion.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

2. Statewide Tax Recovery/Berkheimer – Exoneration Request: None

President Rudnitsky was available to join the meeting remotely via Zoom.

3. C/P Owens made a motion to authorize Assistant Borough Manager/Treasurer Sheri Badman to internally borrow funds to cover expenses until the tax revenue is released. Seconded by C/P Rudnitsky.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

4. C/P Lauver made a motion to approve the purchase of skates and equipment for Little Norway. Seconded by C/P Frost.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

PUBLIC FACILITIES & SERVICES COMMITTEE – Sara Maul, Chairman – No report.

BOROUGH ADMINISTRATION/PROPERTY AND EQUIPMENT – Chris Kalcich, Chairman – No report.

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman –

1. C/P Mease made a motion to approve the street closure for Wheels in the Grove on August 11, 2022. Seconded by C/P Kalcich.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

2. C/P Mease made a motion to add Wheels in the Grove to the annual pre-approval list of events, correct the dates for the Selingsgrove Farmer’s Market which extends from mid May to mid December and approve the annual pre-approved events list for 2022. Seconded by C/P Frost.

C/P Kalcich abstains from voting on #1 (only) of the Annual Pre-Approved Events as he profits from the Selingsgrove Farmer’s Market.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

PERSONNEL MANAGEMENT COMMITTEE – Sara Lauver, Chairman – No report.

PUBLIC SAFETY COMMITTEE – Vacant, Chairman – No report.

PLANNING COMMISSION – Janet Powers, Chairman – No report.

ZONING HEARING BOARD – Cyril Runkle, Chairman – No report.

CIVIL SERVICES COMMISSION – Dalton Savidge, Chairman – Borough Manager/Secretary Martz presented a letter of interest from Kelli Shaffer to join the Civil Services Commission as an alternate. The mayor requests Council place this appointment on hold until the February meeting. He would like to talk with Dalton Savidge.

SHADE TREE COMMISSION – Vacant, Chairman – Borough Manager/Secretary Martz presented a letter of interest from Megan Schmid regarding joining the Shade Tree Commission. The Shade Tree Commission is full, but it is in the Borough’s interest to encourage volunteers’ involvement. She has left a voicemail for Ms. Schmid but has not yet had a chance to discuss ways to help the commission without officially holding a seat. Borough Manager/Secretary Martz will invite Ms. Schmid to the February meeting.

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed:

1. The Police Report for November 2021 was provided.

BOROUGH SOLICITOR – Robert Cravitz, Esq: No report.

BOROUGH ENGINEER –

1. Stahl Sheaffer Engineering
 - a. Industrial Park Road – The Multimodal Grant was submitted in November and the Borough is currently awaiting a decision on awarded grants which should be available in the spring 2022.
2. Larson Design Group – Approve Utility Rate Review
 - Water – last increase was in 2010
 - Sewer – last increase was in 2016

Recycling – last increase was in 2017

C/P Owens stated the water and sewer need to be considered because the Borough of Selinsgrove rates are considerably different than the neighboring municipalities. Assistant Borough Manager/Treasurer Sheri Badman stated the Borough is also losing money on recycling currently.

C/P Owens made a motion to move forward with Larson Design assessing the water and sewer utility rates in the amount of up to \$10,000.00. Seconded by C/P Kalcich.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

3. Update CES Engineering – Rebid W. Pine Street Lighting Project and CES is resurveying the area before rebidding.

BOROUGH TREASURER – Sharon Badman

1. C/P Maul made a motion to accept the November and December 2021 Financial Balances Report as presented. Seconded by C/P Kalcich.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

BOROUGH MANAGER / SECRETARY – Lauren Martz

1. Manager report provided.
2. CK COG Update – The CMC is provided for 2022.
3. CK COG 2022 Rate Increase – The residential permit fee schedule is increasing to \$70.00.
4. Reminder: PSAB Exploring PA Boroughs will air on PCN January 6, 2021 at 7:30PM.

ZONING – Lindsey Mull, Deputy Zoning Officer – No report.

SELINGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman – No report.

EASTERN SNYDER COUNTY REGIONAL AUTHORITY –Shane Hendricks & Vacancy, Delegates

1. Minutes from the November 17, 2021 and December 15, 2021 meetings were provided along with the thoughts of Delegate Shane Hendricks.

NORTH-EASTERN SNYDER CO. JOINT AUTHORITY – Dianne Mengel & Shane Hendricks – No report.

NEW BUSINESS:

COUNCIL MEMBERS –

1. C/P Maul asked whether the person who complained about the derogatory sign had been contacted. Solicitor Cravitz stated the sign went away and the complaints ended. Borough Manager/Secretary Martz had already spoken to the complainant upon the complaint being made.
2. C/P Maul asked if there is any more information on the Intergenerational Facility that was described in the Daily Item. President Rudnitsky mentioned it could be difficult to get through and is probably a long way off.

MAYOR – None

OTHERS– None

ADJOURNMENT

C/P Kalcich made a motion to adjourn at 8:12PM. Seconded by C/P Owens.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Respectfully submitted by:
Carrie Briggs
Recording Secretary