

**SELINGROVE BOROUGH COUNCIL MEETING**  
**Monday, November 1, 2021 – 7:00 P.M.**

**COUNCIL MEMBERS PRESENT:** President Marvin Rudnitsky, V/P Richard Mease, C/P Sara Maul, C/P Bobbie Owens, C/P Erik Viker; C/P Sara Lauver

**OTHERS PRESENT:** Borough Manager/Secretary Lauren Martz; Borough Treasurer Sheri Badman; Mayor Jeff Reed; Solicitor Robert Cravitz; DH&L Fire Jason Kauffman; DH&L Ambulance Brian Hipple; Chamber of Commerce Paul Donecker; REC Kelly Feiler; SEDA COG Teri Provost

**Roll was taken for Video Conference (Zoom):** C/P Kalcich (C/P Kalcich left the Zoom meeting at 8:05PM.)

**CALL MEETING TO ORDER:** President Rudnitsky called the meeting to order at 7:00 PM. Secretary Martz called the roll and acknowledged a quorum, followed by a moment of silence and the Pledge of Allegiance.

**REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETING ON October 4, 2021:**

C/P Mease made a motion to accept the minutes as written. C/P Lauver seconded the motion.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**PERSONS TO BE HEARD:**

**DH&L Fire Company:** Jason Kauffman provided the October report which included thirty-six incidents with no significant fire loss. The fire company will be meeting with Northumberland National Bank on November 22, 2021, to secure the loan for the new aerial truck. The truck quote received was from Glick Fire Equipment Company, Inc. in the amount of \$1,469,734.00. The fire company was notified that Penn Township will be holding a public meeting and voting on the fire tax in December 2021 to take effect in January 2022. The hope is to have the truck ordered January 1, 2022. DH&L's Oktoberfest was held October 16, 2021. The weather was not great that day and the impact of the fundraiser is not yet known. Numbers will be presented for that event at the next Borough Council meeting. DH&L was approached about prepping Little Norway II Ice Skating Rink and possibly helping to oversee the rink for the 2022 season. They will discuss their involvement at their next meeting. There will be a Santa Claus drive around event happening two evenings this year. There will be one night in which Santa will be driven around Selingsgrove Borough and one night in Penn Township.

**DH&L Ambulance League:** Brian Hipple, Chief of DH&L Ambulance reported for the month of October. There were 238 incidents with fifty-three emergency calls in the Borough of Selingsgrove. DH&L Ambulance partnered with the DH&L Fire Company on the Oktoberfest event and report that the weather was not in their favor that day, they recouped their costs, and made \$16.00 on the event.

**Selingsgrove Projects, Inc.:** August 17, 2021 board meeting minutes were provided.

**Selingsgrove Chamber of Commerce:** No meeting minutes provided.

**SARI (Pool) –Richard Mease:** September 13, 2021 and draft October 11, 2021 board meeting minutes were provided. Water was leaking throughout the season, the piping under the pump pit was found to not have been replaced during the 2009 renovation. Those pipes were cast iron and had rotted through creating the leak. These pipes have been replaced.

**Parks & Recreation Board:** October 26, 2021 board meeting minutes were provided.

**R.E.C.:** No meeting minutes provided.

**Others in Attendance:**

1. Paul Donecker spoke on behalf of the Chamber of Commerce. There used to be two crosswalk signs at the intersection of N. Market Street and W. Chestnut Street. There is now only one and crossing the road has not gotten any easier. Manager Martz stated the one was removed due to damage and a new one was to be picked up by the Public Works team this week from PennDot in Selingsgrove. Mr. Donecker requested the Borough investigate getting more approved by PennDot to place on Market Street. C/P Viker asked about just purchasing more of the crosswalk signs and placing them where needed. Manager Martz stated since it is a PennDot road there is a study the Borough will need to go through with them to get these if Council so chooses. A traffic study was done in the past with the help of SPI to conduct a count. The study then must be approved by PennDot to move forward with more signs. C/P Owens asked Mayor Reed to add Police

presence at the crosswalk. Mayor Reed said there could be an officer placed there for five hours and nothing happens and then they leave, and the issues begins again. He will ask the Chief to consider more of a presence along Market Street near these crosswalks. Paul Donecker expressed his personal thanks to the Borough Council members for all they do.

2. Teri Provost, Director of Flood Resiliency and Housing Rehabilitation at SEDA COG as well as the grant lead for the American Rescue Plan Initiative, came to discuss the revenue loss calculations. The US Treasury has determined that revenue loss can be calculated from a municipality standpoint at four different points in time. They will include year ending 2020, 2021, 2022, and 2023 due to lagging effects of the pandemic. Ms. Provost presented the Revenue Loss Calculation Professional & Administrative Services (ARPA) Agreement prepared by SEDA COG and explained the process of calculation and fee agreement. According to the interim ruling, once the loss calculation is determined and documented, the money can be moved from the segregated fund into the general fund and spent however the Borough deems necessary. Under CFR200, there is direction on how to use federal funds. If other federal funds are received, and \$750,000.00 is spent in one year, then a single audit will be required. Mayor Reed asked how some municipalities are giving staff bonuses. Ms. Provost stated premium pay is allowed under the need of essential employees during COVID. C/P Viker made a motion to sign the Revenue Loss Calculation Professional & Administrative Services (ARPA) Agreement with SEDA COG. Seconded by C/P Owens.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**COMMITTEE/ COMMISSION/ BOARD REPORTS:**

**FINANCE & BUDGET COMMITTEE – Bobbie Owens, Chairman**

1. Payment and Ratification of Bills:

C/P Owens made a motion to pay and ratify the bills. C/P Mease seconded the motion.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

2. Statewide Tax Recovery/Berkheimer – Exoneration Request: None
3. Per Solicitor Cravitz’s suggestion, C/P Owens deferred action being taken on approval of the Borough being a Loan Guarantor for the DH&L Aerial Ladder Fire Truck until in receipt of the loan documents.
4. C/P Owens made acknowledgement for receipt of the 2022 Budget Requests.
5. C/P Maul made a motion to approve the SEDA COG estimate in the amount of \$3,793.70 to update the Council Chamber electronic equipment. Seconded by C/P Lauver.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

6. C/P Owens made a motion to approve the sale of the Tarrant Leaf Loader to Catharine Township in the amount of \$7,000.00. Seconded by C/P Mease.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

7. C/P Owens made a preemptive motion in bid acceptance for the Tarrant Leaf Loader. In the event the bidder from #6 does not follow through with the purchase at \$7,000.00, the Borough may proceed with the next bidder who is offering \$6,500.00. Seconded by C/P Viker.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**PUBLIC FACILITIES & SERVICES COMMITTEE – Sara Maul, Chairman – No report.**

**BOROUGH ADMINISTRATION/PROPERTY AND EQUIPMENT – Chris Kalcich, Chairman – No report.**

**COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman –**

1. C/P Mease made a motion to approve the Holiday Pet Parade on December 4, 2021 from 2:00PM – 2:30PM. Seconded by C/P Owens.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**PERSONNEL MANAGEMENT COMMITTEE – Sara Lauver, Chairman – No report.**

**PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman – C/P Viker made a statement for all Council Members and residents to remember is that the cost to add another police officer in the Borough of Selinsgrove, that the taxes would need to increase by at least a 3-mill tax. He added that the Borough of Selinsgrove is already a safe**

community and that the Council needs to continue to staff and pay appropriately to maintain the Police force at the level of safety residents are currently receiving.

**PLANNING COMMISSION – Janet Powers, Chairman** – Minutes provided from the October 20, 2021 meeting. Central Keystone Council of Governments October 14, 2021 meeting minutes were provided as well.

**ZONING HEARING BOARD – Cyril Runkle, Chairman** –

1. Meeting minutes were provided from the October 7, 2021 meeting.

**CIVIL SERVICES COMMISSION – Dalton Savidge, Chairman** – No report.

**SHADE TREE COMMISSION – Vacant, Chairman** –

1. Meeting minutes were provided from the September 16, 2021 meeting.
2. Meeting minutes were provided from the October 20, 2021 meeting.

**BOROUGH ADMINISTRATIVE REPORTS:**

**MAYOR – Jeff Reed:**

1. The Police Report for September 2021 was provided.

**BOROUGH SOLICITOR – Robert Cravitz, Esq:** No report.

**BOROUGH ENGINEER –**

1. Stahl Sheaffer Engineering
  - a. Industrial Park Road –  
C/P Maul made a motion to approve the addendum for additional ROW (Right of Way) engineering where needed for the Industrial Park Road project in the amount of \$99,245.00. Seconded by C/P Owens.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

2. Update CES Engineering –
  - a. Easements for the West Pine Street Lighting Project have been finalized.
  - b. The RFP bid opening is scheduled for November 23, 2021 at 1:00PM in Council Chambers.

**BOROUGH TREASURER – Sharon Badman**

1. Approve Financial Balances Report for the month of October 2021.  
C/P Viker made a motion to approve the October 2021 Financial Balances Report as presented. Seconded by C/P Mease.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

2. Treasurer Badman updated Council concerning online bill pay which is expected to start in the first quarter of 2022.

**BOROUGH MANAGER / SECRETARY – Lauren Martz**

1. Manager report provided.
2. Application to PEMA for Elevation of Properties on Isle of Que – There are two repetitive loss properties on the Isle of Que at 310 and 320 S. Front Street which are also NFIP Policy Holders. The Hazard Mitigation Grant Program is the most lucrative grant to go after to help those with repetitive loss.  
C/P Mease made a motion to approve the letter of interest to apply to PEMA for elevation of properties on the Isle of Que. Seconded by C/P Lauver.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

3. Bob Bickhart’s name was drawn as the winner of the Borough Business Word Search contest which was presented in the September newsletter.
4. President Rudnitsky is looking for Council approval to support the consolidation of committees on which Council Members serve. This would be a reduction from six committees to three committees which will be scheduled and advertised for public attendance. This will free Council Members up to participate on other Boards and Commissions within the Borough. The present members of Council voiced agreement to this consolidation.

5. Manager Martz spoke about the proposed intersection project at State Route 522/Broad Street and the need to wait until PennDot is finished with their 522 corridor study which may change the timing at the 522/Broad Street intersection where numerous pedestrian complaints have been made. We need more data from the impacts of the bypass to SR 522.
6. PSAB Exploring PA Boroughs will air on PCN January 6, 2021 at 7:30PM.

**ZONING – Lindsey Brouse, Deputy Zoning Officer – No report.**

**SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman – No report.**

**EASTERN SNYDER COUNTY REGIONAL AUTHORITY –Shane Hendricks & Vacancy, Delegates**

1. Meeting minutes from October 20, 2021 as well as I&I Workshop Minutes from October 13, 2021.
2. C/P Mease made a motion to approve the one requested EDU for Brandon Feidler at 210 E. Blackberry Alley. Seconded by C/P Maul.

**AYES: SIX (6)                      NAYS: NONE                      MOTION CARRIED**

C/P Kalcich left the meeting prior to this vote.

**NORTH-EASTERN SNYDER CO. JOINT AUTHORITY – Dianne Mengel & Shane Hendricks – There will be a meeting on November 4, 2021.**

**NEW BUSINESS:**

COUNCIL MEMBERS – None

MAYOR – None

OTHERS (Public Comment Period) – Solicitor Cravitz mentioned that Freeburg Borough has discontinued recycling. He also stated that Monroe Township is considering discontinuing theirs due to people from different townships and boroughs utilizing their facilities causing costs to rise.

Recessed at 8:19PM to executive session to discuss Police contract negotiations.

Reconvened at 8:39PM – No action taken.

**ADJOURNMENT**

C/P Viker made a motion to adjourn at 8:39PM. Seconded by C/P Lauver.

**AYES: SIX (6)                      NAYS: NONE                      MOTION CARRIED**

Respectfully submitted by:  
Carrie Briggs  
Recording Secretary