

**SELINGROVE BOROUGH COUNCIL MEETING**  
**MONDAY, December 6, 2021 – 7:00 P.M.**

**AGENDA**

- I. CALL MEETING TO ORDER – Marvin J. Rudnitsky, President of Council**
- A. Roll Call of Council Members Present To Establish A Quorum (C/Ps Kalcich, Lauver, Owens, Mease, Viker and Maul)
  - B. Identification of Others Present: Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager Lauren Martz, Borough Treasurer Sheri Badman, Recording Secretary Carrie Briggs, Other Borough Employees, Persons Listed on Agenda, Others who have signed in and may or may not wish to address Council.
  - C. Moment of Silent Reflection / Pledge of Allegiance.
- II. REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF November 1, 2021 and November 22, 2021. (see attached)**
- III. GOVERNMENT / NON-GOVERNMENTAL AGENCIES TO BE HEARD**
- A. DH&L Fire Company/ DH&L Ambulance League-Jason Kaufman
    - 1. Meeting Minutes – 10/11/21 (see attached)
  - B. Selingsrove Projects, Inc.
    - 1. Board of Directors Meeting Minutes – \_\_\_\_\_ (none provided)
  - C. Selingsrove Chamber of Commerce
  - D. SARI (Pool) – Richard Mease (October 11<sup>th</sup> draft minutes previously provided)
  - E. The REC (Regional Engagement Center)
    - 1. Meeting Minutes – (to be provided at meeting)
  - F. Parks and Recreation
    - 1. Meeting Minutes – 11/30/21 (see attached)
- III. OTHER PERSONS TO BE HEARD – Public Comment Period**  
(Name and Address to be given prior to comments and comments limited to 5 minutes, without prior notice)  
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)
- A. Teri Provost-Seda Cog (Regarding Item IV. A. 8.)
  - B. Others in Attendance
- IV. COMMITTEE / COMMISSION / BOARD REPORTS:**
- A. FINANCE & BUDGET COMMITTEE – Bobbie Owens, Chair
    - 1. Payment and Ratification of Bills
    - 2. Approve Exoneration from Per Capita Tax
    - 3. Authorize Solicitor to Prepare Tax Levy Ordinance No. \_\_\_\_ for 2022: 21.5 Mills Real Estate Tax with an allocation to 20 Mills for General Purposes and 1.5 Mills for Fire Equipment.
    - 4. Tentative Adoption of the 2022 Budget (See attached 2022 budget recap)
    - 5. Adopt Resolution 2021-06 Reducing Non-Uniformed Employee Contributions for 2022 (see attached)
    - 6. Adopt Resolution 2021-07 Reducing Police Employee Contributions to 4% for 2022 (see attached)
    - 7. Establish date and time for Special Meeting to Adopt 2022 Tax Ordinance and Final Adoption of the 2022 Budget  
(Tentative suggested day to adopt: December 27th, 2021 at 4:00 p.m.)
    - 8. Approve SEDA-COG Professional & Administrative Services Agreement for ARPA Funding (see attached)
    - 9. Approve Recommendations from Cohen Law Group (Franchise Fee Renewal) see attached
    - 10. Approve Employee Compensation Adjustments (4) (as discussed at 11/22/21 meeting)
    - 11. Approve Vacation Payout for Non-Uniformed Employees from 2020 and 2021 who were unable to use their vacation due to the Covid-19 Pandemic
    - 12. Approve Emergency Purchase of a Pressure Reducing Valve for the Pressure Reducing Station located behind the SU Art Annex building in the amount of \$14,345.00 (see attached)
  - B. PUBLIC FACILITIES & SERVICES COMMITTEE – Sara Maul, Chairman
  - C. BOROUGH ADMINISTRATION / PROPERTY & EQUIPMENT COMMITTEE – Chris Kalcich, Chair
    - 1. Approve Emergency Purchase of a JACE 8005 with wall plug (controller unit for Borough building) in the amount of \$9,637.00 from NRG Controls North, Inc. for the HVAC system and the security door locks on the Borough and Library building.
  - D. COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS COMMITTEE – Richard P. Mease, Chair
    - 1. Extend Open Container Resolution through April 2022
  - E. PERSONNEL MANAGEMENT COMMITTEE – Sara Lauver, Chair

- F. PUBLIC SAFETY COMMITTEE – Erik Viker, Chair
- G. PLANNING COMMISSION – Janet Powers, Chair
- H. ZONING HEARING BOARD – Cyril Runkle, Chair
- I. CIVIL SERVICE COMMISSION – Dalton Savidge, Chair
- J. SHADE TREE COMMISSION – \_\_\_\_\_, Chair

**VI. BOROUGH ADMINISTRATIVE REPORTS:**

- A. MAYOR – Jeff Reed
  - 1. Presentation of the Police Report for October 2021 (see attached)
- B. BOROUGH SOLICITOR – Robert Cravitz, Esq.
- C. BOROUGH ENGINEERS
  - 1. Stahl Sheaffer Engineering – Update on pending projects (see attached)
    - a. Industrial Park Road – Update
    - b. 2022 Street Program
    - c. Approve Proposal for Walnut Street Project (CDBG Funding) (see attached) (or do Item 3e.. instead)
  - 2. Larson Design Group – Update on pending projects
  - 3. CES Engineering – Update on pending projects
    - a. Reject Single Bid for West Pine Street Lighting Project from G&R Charles.
    - b. Approve additional \$300,000 grant from the DCED CFA Multimodal Grant for the West Pine Street Lighting Project.
    - c. Authorize Rebidding of the West Pine Street Lighting Project to include additional work due to additional grant funding.
    - d. Discussion to move the Walnut Street Project back a year to do the ADA curb ramps for the West Pine Street Lighting project with CDBG funds.
    - e. Authorize Seda Cog to initiate the Public Hearing process to move CDBG funds from Walnut Street to West Pine Street to do the ADA curb ramps as part of the Street Lighting Project.
    - f. Discussion to initiate Seda Cog to start the process to acquire a CDBG Engineer for 3 years (to be able to use CDBG funds towards engineering).
- D. BOROUGH TREASURER – Sharon Badman
  - 1. Review Treasurer’s Report for Month of November 2021 (to be provided at meeting)
- E. BOROUGH MANAGER / SECRETARY – Lauren A. Martz
  - 1. Borough Manager Monthly Report – (see attached)
  - 2. Approve 2022 Meeting Dates (see attached)
  - 3. Newly Elected Municipal Officials Boot Camp (contact Lauren if you are interested in attending)
  - 4. Exploring PA Borough’s: Selinsgrove – Thursday, January 6, 2022 @ 7:30 PM
- F. ZONING – Lindsey Mull, Deputy Zoning Officer
  - 1. Update of Zoning, Sign, Demolition Permits Issued (nothing to report)
- G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Shane Hendricks & (Vacancy), Borough Delegates
  - 1. Meeting Minutes – 10.20.21 (see attached)
  - 2. Meeting Minutes & Random Thoughts – 11/17/21 (see attached)
- H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Shane Hendricks and Dianne Mengel
  - 1. Meeting – 11/4/21 (to be provided)
- I. SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chair

**VII. NEW BUSINESS:**

- A. COUNCIL MEMBERS
- B. MAYOR
- C. OTHERS

**VIII. ADJOURNMENT**

Executive Session