

SELINGSGROVE BOROUGH COUNCIL MEETING
MONDAY, January 3, 2022 – 7:00 P.M.

AGENDA

I. BI-ANNUAL REORGANIZATIONAL MEETING CALLED TO ORDER

(This portion of meeting to be conducted by Mayor Jeff Reed)

- A. Verification of Submission of Certificates of Election and Affidavit of Residency for Newly and Reelected Council Members and Mayor:
 - 1. Bobbie J. Owens – four-year term - received by Borough Office - VERIFIED
 - 2. Marvin Rudnitsky – four-year term - received by Borough Office - VERIFIED
 - 3. Sara Lauver – four-year term – received by Borough Office – VERIFIED
 - 4. Sara Maul – four-year term – received by Borough Office – VERIFIED
 - 5. Scott Frost – four-year term – received by Borough Office - VERIFIED
- B. Oaths of Office Administered to New and Reelected Council Members (Oath of Office forms to be provided)
- C. Roll Call of Council Members Present To Establish A Quorum
(C/Ps Rudnitsky, Owens, Lauver, Maul, Kalcich, Mease, Frost and Mayor Reed)
- D. Election of Officers of Selingsgrove Borough Council
 - 1. President
 - 2. Vice President
 - 3. President Pro Tem

(Chair of meeting returned to President of Council)
- E. Identification of Others Present (others typically present to be recognized include Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Lauren A. Martz, Borough Treasurer Sheri Badman, Administrative Assistant Carrie Briggs, Other Borough Employees, Persons Listed on Agenda, Others who have signed in and may or may not wish to address Council)
- F. Moment of Silent Reflection / Pledge of Allegiance

II. APPOINTMENTS

- A. Adopt Resolution 2022-01 Acknowledgement of the Terms of Office, Affirmation of Appointments, Modifications of Assignments and Other General Provisions for 2022 (see attached)

III. COMMITTEE ASSIGNMENTS (past practice has deferred this, as an action by the President of Council, to a later meeting, with all committee assignments of sitting Council Members remaining unchanged until such action)

IV. REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF DECEMBER 6, 2021 and RECONVENED MEETING OF DECEMBER 27, 2021 (see attached)

- V. RECESS MEETING TO CDBG PUBLIC HEARING AT 7:00 P.M. to move CDBG Funds from the Walnut Street Project to the Decorative Street Lighting Project on West Pine Street which includes handicap ramps. (see attached)
 - A. Budget Modification Certification
 - 1. Motion to approve reallocation of 2018 and 2019 CDBG Funds from the Walnut Street Project to the West Pine Street Lighting and ADA Curb Ramp Project (CDBG funds for ADA curb ramps)

Vi. PERSONS TO BE HEARD

(Name and Address to be given prior to comments and comments limited to 5 minutes, without prior notice)
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)

- A. DH&L Fire Company/ DH&L Ambulance League
 - 1. Meeting Minutes – 11/22/21 (see attached)
- B. Selingsgrove Projects, Inc.
 - 1. Meeting Minutes – 9/21/21 (see attached)
 - 2. Meeting Minutes – 11/16/21 (see attached)
- C. Selingsgrove Chamber of Commerce
- D. SARI (Pool) – Richard Mease
 - 1. Meeting Minutes – 11/8/21 (see attached)
- E. Selingsgrove Flood Task Force
- F. Teri Provost – SEDA-COG

1. ARPA Revenue Loss Allocation
 2. Discussion of Priorities for Remaining ARPA Funds
- F. Others in Attendance

VII. COMMITTEE / COMMISSION / BOARD REPORTS:

- A. FINANCE & BUDGET COMMITTEE – Bobbie Owens, Chairman
1. Payment and Ratification of Bills
 2. Statewide Tax Recovery, Inc./Berkheimer – Exoneration Request
 3. Authorize internal borrowing of funds to cover expenses until tax revenue is received
 4. Approve purchase of skates and equipment for Little Norway
- B. PUBLIC FACILITIES & SERVICES COMMITTEE – Sara Maul, Chairman
- C. BOROUGH ADMINISTRATION / PROPERTY & EQUIPMENT COMMITTEE – Chris Kalcich, Chairman
- D. COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS COMMITTEE – Richard P. Mease, Chairman
1. Establish appropriate conditions/limitations/waivers necessary for the conduct of special community events as contained within the list enclosed (see attached)
 2. Approve Market Street Closure for “Wheels in the Grove” 8/11/22 (see attached)
- E. PERSONNEL MANAGEMENT COMMITTEE – Sara Lauver, Chairman
- F. PUBLIC SAFETY COMMITTEE – _____, Chairman
- G. PLANNING COMMISSION – Janet Powers, Chairman
- H. ZONING HEARING BOARD – Cyril Runkle, Chairman
- I. CIVIL SERVICES COMMISSION – Dalton Savidge, Chairperson
1. Appoint Kelli Shaffer to alternate position (see attached)
- J. SHADE TREE COMMISSION – _____
1. Acknowledge receipt of Megan Schmid’s letter of interest (see attached)

VIII. BOROUGH ADMINISTRATIVE REPORTS:

- A. MAYOR – Jeff Reed
1. Presentation of the Police Report for November 2021 (see attached)
- B. BOROUGH SOLICITOR – Robert Cravitz, Esq.
- C. BOROUGH ENGINEERS
1. Stahl Sheaffer Engineering - Update on pending projects (see attached)
 - a. Industrial Park Road – Update
 - b. 2022 Street Program
 2. Larson Design Group – Update on pending projects
 - a. Approve Utility Rate Review (see attached)
 3. CES Engineering – Update on pending projects
- D. BOROUGH TREASURER – Sharon Badman
1. Review Treasurer’s Report for month of November 2021 (see attached)
 2. Review Treasurer’s Report for Month of December 2021 (copy to be provided after year-end closing)
- E. BOROUGH MANAGER / SECRETARY – Lauren A. Martz
1. Manager’s Monthly Activity Report (provided via email)
 2. CK COG Update (see attached)
 3. CK COG – 2022 Rate Increase (see attached)
 4. Reminder – PCN Special on Selinsgrove 1/6/2022 7:30 PM
- F. ZONING – Lindsey Mull, Deputy Zoning Officer
1. Update of Zoning, Sign, Demolition Permits Issued (No Permits Issued in December)
- G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Shane Hendricks & (vacancy), Borough Delegates
1. Meeting Minutes – 11/17/21 (see attached)
- I. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Shane Hendricks and Dianne Mengel
- J. SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman

IX. NEW BUSINESS:

- A. COUNCIL MEMBERS
- B. MAYOR
- C. OTHERS

X. ADJOURNMENT

Executive Session (if needed)