

SELINGSGROVE BOROUGH COUNCIL MEETING
Monday, October 4, 2021 – 7:00 P.M.

COUNCIL MEMBERS PRESENT: President Marvin Rudnitsky, V/P Richard Mease, C/P Sara Maul, C/P Bobbie Owens, C/P Erik Viker; C/P Kalcich; C/P Sara Lauver

OTHERS PRESENT: Borough Manager/Secretary Lauren Martz; Borough Treasurer Sheri Badman; Mayor Jeff Reed; Solicitor Robert Cravitz; DH&L Fire Jason Kauffman, Jason Kline, Jeremy Soper, Colin Rice; DH&L Ambulance Brian Hipple, Brandon Ulrich; All Saints Episcopal Church/Chamber of Commerce Paul Donecker; Susquehanna University Malcolm Derk; Stahl Sheaffer Engineering Chad Shaffer

Roll was taken for Video Conference (Zoom): None

CALL MEETING TO ORDER: President Rudnitsky called the meeting to order at 7:00 PM. Secretary Martz called the roll and acknowledged a quorum, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETING ON September 7, 2021:

C/P Mease made a motion to accept the minutes as written. C/P Maul seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company: Jeremy Soper requested Council's continued support in the purchase of the new ladder truck planned to be purchased in 2022. The 1.5% fire tax which was started in 2018 brings in around \$48,000.00 yearly. It has been held the last three years and set aside for the down payment on the purchase of the ladder truck at the current price of \$1.6 million dollars. DH&L would also need the Borough of Selingsgrove to be listed as a guarantor on the loan for the ladder truck. The long-range plan would be to replace the truck in 2042. The current tanker truck is also approaching 20-years old and will need to be considered in upcoming years. Jeremy reported that DH&L is a volunteer fire department with many volunteers who give a great deal of time on watch in the building in case of a potential need to help the community at a moment's notice.

Jason Kauffman provided the September report stating there were 36 incidents with no significant fire loss. Octoberfest will take place on October 16, 2021.

DH&L Ambulance League: Brian Hipple, Chief of DH&L Ambulance reported for the month of September. There were 258 incidents with 62 in the Borough of Selingsgrove. All trucks are currently in service.

Selingsgrove Projects, Inc.: Malcolm Derk reported the 2021 Market Street Festival was a success. No board meeting minutes provided.

Selingsgrove Chamber of Commerce: Paul Donecker spoke about Canvas the Grove – 1st annual Plein Air Competition. There were 17 artists painting in roughly 2.5 hours. Some paintings were sold even before they were finished. September 18, 2022 has been scheduled for the 2nd annual event. The Chamber has resumed the 4th Tuesday of the month Chamber meeting at Isabella's Restaurant which begins at noon.

SARI (Pool) –Richard Mease: August 9, 2021 board meeting minutes were provided. The renovations will resume since all delayed materials have been received.

Parks & Recreation Board: The next meeting is scheduled for October 26, 2021.

R.E.C.: No meeting minutes provided.

Others in Attendance: none

COMMITTEE/ COMMISSION/ BOARD REPORTS:

FINANCE & BUDGET COMMITTEE – Bobbie Owens, Chairman

1. Payment and Ratification of Bills:

C/P Owens made a motion to pay and ratify the bills. C/P Mease seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

2. Statewide Tax Recovery/Berkheimer – Exoneration Request: None

3. C/P Owens made a motion to approve the County Aid Completion Report. Seconded by C/P Kalcich.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

4. Treasurer Badman provided the 3rd Quarter Revenue & Expenditures for Council review. She stated she will be available if there are any questions.
5. The report of the meeting with the Fire Company concerning the truck replacement was discussed earlier in the meeting with Jeremy Soper.
6. Gelnett applicants attended the mandatory applicant meeting on Monday, October 4, 2021 to understand the application process and to ask questions. Discussion ensued about each applicant doing a follow-up presentation on how granted monies were utilized. The creation of a Gelnett Logo was also discussed. There were suggestions provided as to how to get submissions if a logo contest was held. Discussion was held regarding documenting grant projects and developing press releases or website articles to showcase the Gelnett Fund. Also, any Gelnett requests that aren't budgeted prior must be received by the Wednesday before a Council meeting by noon.

PUBLIC FACILITIES & SERVICES COMMITTEE – Sara Maul, Chairman – C/P Maul reported the committee met with PennDot to continue discussion on large truck traffic. The committee also discussed easements for the Industrial Park Road Project. The easement for the W. Pine Street Lighting Project is progressing. There are still three easements needing to get signed.

BOROUGH ADMINISTRATION/PROPERTY AND EQUIPMENT – Chris Kalcich, Chairman – No report.

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman –

1. C/P Mease made a motion to approve the SU “Welcome Home” banner placement for Homecoming. Seconded by C/P Owens.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

2. C/P Mease made a motion to approve the SU fireworks display permit. Seconded by C/P Maul.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

3. C/P Mease made a motion to approve the Street Closure for the Halloween Parade on behalf of Selinsgrove Project's Inc. along Market Street between Bridge Street and Sassafra Street. Seconded by C/P Viker.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

4. C/P Mease made a motion to approve the Street Closure on University Avenue from Broad Street to Pine Street for SU's Halloween on the Ave. Seconded by C/P Kalcich.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

PERSONNEL MANAGEMENT COMMITTEE – Sara Lauver, Chairman – No report.

PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman – No report.

PLANNING COMMISSION – Janet Powers, Chairman – Minutes provided from the September 15, 2021 meeting.

ZONING HEARING BOARD – Cyril Runkle, Chairman –

1. C/P Viker made a motion to appoint Denajean Praul-Gentner to the Zoning Hearing Board with the term ending 12/31/2024. C/P Owens seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

2. Meeting minutes were provided from the September 2, 2021 meeting.

CIVIL SERVICES COMMISSION – Dalton Savidge, Chairman – No report.

SHADE TREE COMMISSION – Vacant, Chairman – Minutes provided from the September 16, 2021 meeting.

C/P Viker made a motion to appoint Carol Norwood to the Shade Tree Commission pending her acceptance once she attends an upcoming meeting. Seconded by C/P Maul.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed:

1. The Police Report for August 2021 was provided.

2. C/P Owens made a motion to donate of the 2011 Crown Victoria Police Car to the SUN County Vo-Tech. Seconded by C/P Lauver.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

BOROUGH SOLICITOR – Robert Cravitz, Esq: No report.

BOROUGH ENGINEER –

1. Chad Shaffer of Stahl Sheaffer Engineering presented a report of projects.
 - a. Industrial Park Road –
 - i. ARC Grant-Local Access Road Project
 - ii. Resolution 2021-05 allows for application of a Multi-Modal Transportation Fund Grant in the amount of \$945,277.25 through PennDot for reconstruction, widening, and storm water infrastructure improvements along the entire length of Industrial Park Road in the Borough of Selinsgrove. C/P Viker made a motion to adopt Resolution 2021-05 to apply for the MMTF Grant. Seconded by C/P Owens.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

- b. Traffic Study at Route 522 and Broad Street – cross walk timing study
 - i. Council received the proposal provided by Stahl Sheaffer Engineering in the amount of \$10,430.00: options include Seda-COG 522 corridor study which is part of the CSVT project (Borough Manager/Secretary Martz will speak further with Jim Saylor regarding SEDA-COG’s study.) or going with the Stahl Sheaffer 522/Broad intersection study – More research and discussion needed.
 - c. Street Program 2022 –
 - i. There are some ideas for streets needing attention. The budget will determine the movement on any improvements.
 - ii. Stormwater catch basins being reviewed on building plans in Penn Township developments
2. Larson Design Group/GeoServices
 - a. Shawn Downey reported to Borough Manager/Secretary Martz that LDG recommends having a list of projects needing attention as pertains to stormwater management and water infrastructure.
3. Rettew Associates
 - a. C/P Owens made a motion to accept the change order addendum #2 for \$16,000.00 at Industrial Park Road. Seconded by C/P Mease.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

- b. Discussion was had about utilizing the agility program by PennDot to clean out the silt blocking the drain under the bridge at Sassafras Street to help with drainage up toward Steiningers in conjunction with the Liberty Alley ditch that SU is fixing.
4. Update CES Engineering –
 - a. Finalizing easements for the W. Pine Street Lighting Project; Once complete, the project will go out to bid.
 - b. C/P Owens made a motion to approve completion of the TASA (Transportation Alternatives Set-Aside) Grant by the Borough Manager through PennDot in the amount of \$390,012.00. Seconded by C/P Maul.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

BOROUGH TREASURER – Sharon Badman

1. Approve Financial Balances Report for the month of September 2021. C/P Viker made a motion to approve the September 2021 Financial Balances Report as presented. Seconded by C/P Mease.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

2. Treasurer Badman reminded Council that the Budget and Gelnett Request are due October 15, 2021.

BOROUGH MANAGER / SECRETARY – Lauren Martz

1. Manager report provided.
2. The Borough of Selinsgrove Floodplain Management Ordinance which was amended August 2, 2021 brought the ordinance into compliance with the National Flood Insurance Program as required for Snyder County's Flood Insurance Rate Map (FIRM). The Borough received a letter of acceptance dated September 17, 2021 from Charles Baker NFIP Specialist in FEMA Region 3.
3. There is a CK-Cog Membership Meeting on October 14, 2021 at 7:00PM.
4. An update was reviewed with Council concerning the PennDot Meeting regarding the tractor trailer and GPS issues in the Borough. Notes on the September 17, 2021 meeting were provided to Council.
5. PSAB Exploring PA Boroughs will be taping and conducting interviews on October 13, 2021.

ZONING – Lindsey Brouse, Deputy Zoning Officer –

1. A report of Zoning Permits issued was provided.

SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman – No report.

EASTERN SNYDER COUNTY REGIONAL AUTHORITY –Shane Hendricks & Vacancy, Delegates

Meeting minutes from August 18, 2021 and draft minutes from the September 15, 2021 meeting. There will be an I&I Sub Committee Meeting on October 13, 2021 at 7:00PM at the Selinsgrove Borough Building.

NORTH-EASTERN SNYDER CO. JOINT AUTHORITY – Dianne Mengel & Shane Hendricks – No report.

NEW BUSINESS:

COUNCIL MEMBERS – C/P Owens suggested Council committees restructure to be more streamlined with designated dates and times. President Rudnitsky will meet with C/P Owens to discuss the information she has researched on this topic. Council requests Manager Martz and Treasurer Badman provide recommendations.

MAYOR – None

OTHERS (Public Comment Period) – Treasurer Badman mentioned complaints of vendor carts in the roadway during the parade while floats are moving through. Mayor Reed will follow-up with the Chief of Police to discuss with vendors applying for permits.

Recessed at 8:29PM to executive session for personnel discussion.

Reconvened at 8:37PM – No action taken.

ADJOURNMENT

C/P Viker made a motion to adjourn at 8:37PM. Seconded by C/P Mease.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Respectfully submitted by:
Carrie Briggs
Recording Secretary