SELINSGROVE BOROUGH COUNCIL MEETING

Tuesday, July 6, 2021 - 7:00 P.M.

COUNCIL MEMBERS PRESENT: President Marvin Rudnitsky, V/P Richard Mease, C/P Sara Lauver, C/P Christopher Kalcich, C/P Sara Maul, C/P Bobbie Owens, C/P Erik Viker

OTHERS PRESENT: Borough Manager/Secretary Lauren Martz; Borough Treasurer Sheri Badman; Solicitor Bob Cravitz; **ABSENT:** Mayor Jeff Reed

Roll was taken for Video Conference (Zoom): DH&L Fire, Jason Kauffman; DH&L Ambulance, Brian Hipple; Lindsey Brouse; Mark Wolfberg; Natasha Kline Hughes; Dennis Wolfe; Superintendent of SASD, Frank Jankowski

CALL MEETING TO ORDER: President Rudnitsky called the meeting to order at 7:00 PM. Secretary Martz called the roll and acknowledged a quorum, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM COUNCIL MEETING ON June 7, 2021:

C/P Maul made a motion to accept the minutes as written. C/P Mease seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company: Jason Kauffman reported that a lot of repairs and some painting had been done at the firehouse in the month of June. The carnival went well last month, and a date has been reserved to do the same thing in 2022. The insurance proposal which the Fire Company brought to the Borough Finance Committee's attention was lacking some coverage so the policy will remain as it stands to ensure and maximize the coverage.

DH&L Ambulance League: Brian Hipple reported there were 27 ambulance responses in the Borough of Selinsgrove in the month of June. The membership drive mailings will be ready to be sent in the next couple of weeks.

Selinsgrove Projects, Inc.: Minutes were provided from the May 18, 2021, meeting and a copy of the newsletter was provided.

Selinsgrove Chamber of Commerce: No report.

SARI (Pool) –**Richard Mease:** Minutes were provided from the May 10, 2021, meeting. C/P Mease updated Council on the upcoming pool resurfacing and the mural painting by START.

Parks & Recreation Committee: No report.

R.E.C.: Minutes from the June 17, 2021, meeting were provided.

Others in Attendance:

- 1. Dennis Wolfe and Dr. Frank Jankowski attended on Zoom to represent the Selinsgrove Area School District for the placement of an electronic sign under the special exceptions use with no Borough opposition. Discussion was had about the possibility of adding an educational district within the Borough Zoning Ordinance.
- 2. Natasha Hughes spoke to the Council regarding her son's passion of building a skatepark in the Borough. She mentioned she and Park are aware there is a lot of work in taking on projects of that size. She stated while looking at the committees and boards in the Borough there seems to be a lack of volunteers. She mentioned she and Park are both willing to help in the community.

COMMITTEE/ COMMISSION/ BOARD REPORTS:

FINANCE & BUDGET COMMITTEE - Bobbie Owens, Chairman

1. Payment and Ratification of Bills:

C/P Owens made a motion to pay and ratify the bills. C/P Viker seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

- 2. Statewide Tax Recovery/Berkheimer Exoneration Request: None
- 3. C/P Owens made a motion to approve applying for a SRBC Grant Application for water level monitoring equipment. Seconded by C/P Viker.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

The grant would not cover the full cost of the equipment. Borough funds would be needed to complete the project if awarded, but the benefit of the equipment is important to help improve the technology of the water infrastructure.

Meeting Date: July 6, 2021 Page 1 of 4

- 4. It was acknowledged that part of the Covid-19 ARPA funds had been received. Discussion regarding utilization of the funding was placed on hold until more information is dispersed to municipalities with how to use the funds going forward and how they will be audited to ensure full compliance.
- 5. The 2nd Quarter Revenues & Expenditures listing was provided in the packet.
- 6. C/P Owens made a motion to approve the change order to the 2021 Road Paving Project in the amount of \$5,069.00 for a pipe that was deteriorated under Sherman Street which was discovered during repaving of the street. Seconded by C/P Lauver.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

7. C/P Owens made a motion to continue waiving the penalty fees on water utility bills through September 2021. Seconded by C/P Lauver.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

8. C/P Owens made a motion to authorize the Borough Manager or the Assistant Borough Manager to accept and sign the title for the new 2021 Ford Explorer for the Police Department. Seconded by C/P Viker.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

9. C/P Owens made a motion to release the budgeted \$30,000.00 of Gelnett funds for the REC after school program for the Spring and Fall 2021 school year. Seconded by C/P Lauver.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

President Rudnitsky and C/P Kalcich both abstained from the vote.

10. C/P Owens made a motion to release the budgeted \$30,000.00 of Gelnett funds for the REC 2021 summer program pending receipt of the additional information needed by the Borough Treasurer. Seconded by C/P Lauver.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

President Rudnitsky and C/P Kalcich both abstained from the vote.

PUBLIC FACILITIES & SERVICES COMMITTEE – Sara Maul, Chairman

1. C/P Maul made a motion to authorize bidding for the decorative streetlighting project on Pine Street pending all easements being signed by the property owners. Seconded by C/P Mease.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

2. C/P Maul made a motion to authorize applying for additional grant funds for the next phase of the decorative streetlight project on Pine Street through the (MTF) Multimodal Transportation Fund through DCED. Seconded by C/P Owens.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

3. C/P Maul made a motion to authorize temporarily covering the one-way signs on Liberty Alley (from University Avenue to Sassafras Street) during the 2021 road paving project. Seconded by C/P Mease.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

BOROUGH ADMINISTRATION/PROPERTY AND EQUIPMENT – Chris Kalcich, Chairman – No report. COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman –

1. C/P Mease made a motion to approve the placement of the SU Welcome Home banner across Market Street. Seconded by C/P Kalcich. C/P Mease will reach out to Dale Ovelman of SU to request that the banner can be tethered in all four corners.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

2. The Selinsgrove Area School District is placing a stop sign on their property on Magnolia Avenue facing south exiting the intermediate school. Mark Wolfberg, Transportation/Safety Coordinator, has requested that the Borough place a stop sign on Magnolia Avenue facing north and to also lengthen the no parking area along

Meeting Date: July 6, 2021 Page 2 of 4

West Spruce Street on the west side. The intention of these additions will increase safety on Magnolia Avenue and West Spruce Street during the busy pedestrian traffic after school and in the evening. C/P Mease made a motion to authorize the Solicitor to prepare an Ordinance to add a stop sign on Magnolia Avenue facing north and to lengthen the no parking area along West Spruce Street on the south side. With the understanding to the specifics of the no parking zone to be negotiated by the Solicitor. Seconded by C/P Viker.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

3. C/P Mease made a motion to approve the request to close Stauffer Avenue from S. Market Street to S. High Street for a public auction to be held at 528 S. Market Street on August 14, 2021. Seconded by C/P Maul.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

4. C/P Mease made a motion to approve a driveway grade % change at Shane Ulrich's residence located at 18 E. Pine Street which is causing his car to scrape on the sidewalk. The proposed modification plan has been reviewed by Borough Engineer, Chad Shaffer. Seconded by C/P Viker. AYES: SEVEN (7)

NAYS:

NONE MOTION CARRIED

5. C/P Mease made a motion to approve the amendment for the Wheels In The Grove street closure request on August 12, 2021. This extension will now go from Mill Street to Sassafras Street instead of Spruce Street to Sassafras Street on Market Street which was previously approved. Seconded by C/P Kalcich.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

PERSONNEL MANAGEMENT COMMITTEE - Sara Lauver, Chairman - No report.

PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman – C/P Viker asked about the meetings being reopened to the public with the in-person format used prior to the pandemic.

C/P Viker made the motion to adopt CDC guidelines for meetings, opening the Council meetings to the public inperson once again, and authorize Borough Manager to sort out the details regarding the room set up. Seconded by C/P Mease.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

PLANNING COMMISSION – Janet Powers, Chairman – Minutes provided from the June 16, 2021, meeting. **ZONING HEARING BOARD – Cyril Runkle, Chairman** – No report.

CIVIL SERVICES COMMISSION - Dalton Savidge, Chairman - No report.

SHADE TREE COMMISSION – Vacant, Chairman – No report and still no Chairperson.

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed: May police report provided.

C/P Viker made a motion to adopt the Chief's recommendation on the provisional hire of Cadet Elizabeth Shampanore upon her graduation from the academy. Seconded by C/P Lauver.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

BOROUGH SOLICITOR – Robert Cravitz, Esq. – Requested an Executive Session for two topics concerning potential litigation.

BOROUGH ENGINEER – The street program was to start on July 5, 2021, but was delayed to July 7, 2021.

BOROUGH TREASURER – Sharon Badman

C/P Viker made a motion to accept the financial report as provided. Seconded by C/P Owens.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Fall Newsletter articles are due by July 16, 2021.

BOROUGH MANAGER / SECRETARY – Lauren Martz

Manager report provided.

ZONING - Lindsey Brouse, Deputy Zoning Officer -

A report of Zoning and Sign Permits issued.

Meeting Date: July 6, 2021 Page 3 of 4

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Shane Hendricks & Vacancy, Delegates Meeting minutes from the June 16, 2021 meeting.

NORTH-EASTERN SNYDER CO. JOINT AUTHORITY – Dianne Mengel & Shane Hendricks – No report. **SELINSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman** – No report.

NEW BUSINESS:

COUNCIL MEMBERS – None MAYOR – None OTHERS – None

Recessed at 8:15PM to Executive Session.

Reconvened at 8:30PM - No action taken.

ADJOURNMENT

C/P Viker made a motion to adjourn at 8:31PM. Seconded by C/P Mease.

Respectfully submitted by: Carrie Briggs Recording Secretary

Meeting Date: July 6, 2021 Page 4 of 4