

**SELINGROVE BOROUGH COUNCIL MEETING
MONDAY, June 7, 2021 – 7:00 P.M.**

COUNCIL MEMBERS PRESENT: V/P Richard Mease, C/P Sara Lauver, C/P Christopher Kalcich, C/P Sara Maul

COUNCIL ATTENDANCE VIA ZOOM VIRTUAL OPTION: C/P Bobbie Owens

OTHERS PRESENT: Borough Manager/Secretary Lauren Martz; Borough Treasurer Sheri Badman; Solicitor Bob Cravitz; Mayor Jeff Reed

ABSENT: President Marvin Rudnitsky, C/P Viker

Roll was taken for Video Conference (Zoom): DH&L Fire, Jason Kauffman; DH&L Ambulance, Brian Hipple; SEDA-COG, Shannon Rudy; Lindsey Brouse

CALL MEETING TO ORDER: V/P Mease called the meeting to order at 7:00 PM. Secretary Martz called the roll and acknowledged a quorum, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF May 3, 2021:

C/P Kalcich made a motion to accept the minutes. C/P Lauver seconded the motion.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

RECESS MEETING TO PUBLIC HEARING AT 7:04PM TO HOLD THE FIRST PUBLIC HEARING for the Application of the 2021 Community Development Block Grant Funding. Shannon Rudy of SEDA-COG gave an overview of the Community Development Block Grant program developed through an act of Congress. Project funding available for the fiscal year 2021 is \$92,907.00 plus the administrative cost of \$18,300.00, which totals \$111,207.00. Important dates to note are:

1. Project Review and Finalization at the Selingsrove Borough Building; August 2, 2021, at 7:00PM
2. Final Public Hearing Notice Publication Date; September 21, 2021
3. Final Public Hearing at the Snyder County Commissioners' Board Room; October 5, 2021, at 10:00AM
Approval of Resolution to Submit Application will be done at the same time.
4. Application Submission to DCED; October 28, 2021

The potential floodplain reinvestment projects include Walnut Street (Front to Third Streets), South Front Street (Bough Street to Borough line), Bough Street (Front to Third Streets), and Third Street (Pine to Bough Streets): sidewalks in 2022 and paving/drainage in 2023.

Backflow preventers/in-line check valves are being discussed as a future option to allow the flood water to only go in one direction. There was discussion with the Flood Taskforce to place just one backflow preventer/in-line check valve first to be sure it will do what needs to be done to prevent the street flooding on the Isle of Que.

There were no public comments or questions on the proposed or previously funded projects which would have been the hundred-year floodplain reinvestment of funds from Chestnut Street. When asked, there were no public comments or questions concerning any potential historical or environmental impacts associated with any projects under consideration for 2021. Selingsrove Borough cannot submit any CDBG activity funds until all the requirements are satisfied. The requirements include the environmental review, minutes maintaining an environmental review record, providing public comment opportunity, complying with all environmental laws, and certifying environmental finding and records to DCED.

PUBLIC HEARING CLOSED AND RECONVENE at 7:26PM

GOVERNMENTAL/NON-GOVERNMENTAL AGENCIES TO BE HEARD:

DH&L Fire Company: Jason Kaufman reported there were 41 incidents with no significant fire loss in the Borough during the month of May. DH&L is still on track with the purchasing of the new aerial truck. Roger Catherman, Captain of the Fire Police, passed away June 6, 2021. Matt Smith, First Lieutenant for the Fire Police will be the acting Captain at this time. There are two approval requests for DH&L Fire Company.

DH&L Ambulance League: Brian Hipple reported that in the month of May, the Ambulance League responded to 182 incidents with 50 of which were in the Borough of Selingsrove. The Ambulance League will

be partnering with the Fire Department on the upcoming carnival. The annual subscription drive will be coming out in August. The Ambulance League would like to be considered for Covid relief funding when the Borough receives funding. V/P Mease advised him to apply at the county level since they service several municipalities. Brian mentioned they are reaching out to all municipalities involved. Application was made for a Highmark grant funding for ambulance repairs. Brian should receive a response regarding funding in July.

Selinsgrove Projects, Inc.: Minutes from the April 20, 2021, meeting and the Spring 2021 newsletter were provided.

Selinsgrove Chamber of Commerce: No report.

SARI (Pool) –Richard Mease: Minutes were provided from the meeting April 12, 2021. With delays in product, the pool will be patched and filled to open by June 11th.

Parks & Recreation Committee: No minutes provided.

Ryan Pierce is moving out of the area and has resigned via an email to Borough Manager, Lauren Martz, on May 22, 2021.

C/P Kalcich motioned to accept Ryan Pierce’s resignation. Seconded by C/P Maul.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

R.E.C.: Minutes provided from the R.E.C. meeting on May 20, 2021.

Others in Attendance: None

COMMITTEE/ COMMISSION/ BOARD REPORTS:

FINANCE & BUDGET COMMITTEE – Bobbie Owens, Chairman

1. Payment and Ratification of Bills:

C/P Owens made a motion to pay and ratify the bills. C/P Kalcich seconded the motion.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

2. Statewide Tax Recovery/Berkheimer – Exoneration Request: C/P Owens made a motion to approve exoneration in the amount of \$11.00 for Kathy Hilbert who is now deceased. Seconded by C/P Kalcich.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

3. Cable Franchise Renewal Proposal:

C/P Owens made the motion to approve Cohan Law Group’s fee proposal in the amount of \$10,620.00 to conduct cable franchise renewal negotiations and a franchise fee audit of Service Electric Cablevision. Seconded by C/P Maul.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

4. ARPA Grant Ratify: C/P Lauver made a motion to ratify applying for the ARPA COVID Relief Funds. Seconded by C/P Kalcich.

AYES: FIVE (5) NAYS: NONE MOTION CARRIED

PUBLIC FACILITIES & SERVICES COMMITTEE – Sara Maul, Chairman

Secretary Martz reported on the 2021 road project which is getting underway. Communication to the homeowners was sent regarding the curb and sidewalk repair prior to the start of the project. Those have been completed. The streetlight project is about to begin so Secretary Martz and the engineer will be going out to speak with the residents effected by the placement of the lighting. Surrounding recycling locations are making changes as to who can utilize the service due to a change in where the county money is now being used. Public Works has seen an increase in non-Borough residents attempting to dump items in the recycling and compost area. Solicitor Cravitz mentioned he is looking into the possibility of citing violators for theft of service.

BOROUGH ADMINISTRATION/PROPERTY AND EQUIPMENT – Chris Kalcich, Chairman

1. A recap was given of the committee meeting on the placement of decorative road signage and potentially getting a new roof on the Gazebo at Pump House Park.

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman

1. C/P Kalcich made a motion to approve the waiver of alcohol sales, alcohol consumption and noise ordinance for Octoberfest on October 16, 2021. Seconded by C/P Maul.
AYES: FIVE (5) NAYS: NONE MOTION CARRIED
2. C/P Kalcich made a motion to approve the waiver of the noise ordinance for the carnival at the DH&L Fire Company lot from June 15 to June 19, 2021. Seconded by C/P Lauver.
AYES: FIVE (5) NAYS: NONE MOTION CARRIED
V/P Mease requested Jason have the Borough listed as additional insured on the carnival insurance.
3. C/P Kalcich made a motion to approve the application for temporary street closure to accommodate the Market Street Festival on September 25, 2021. Seconded by C/P Owens.
AYES: FIVE (5) NAYS: NONE MOTION CARRIED

PERSONNEL MANAGEMENT COMMITTEE – Sara Lauver, Chairman

C/P Lauver requested discussion in Executive Session.

PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman – No report.

PLANNING COMMISSION – Janet Powers, Chairman

Secretary Martz provided a summary of the Planning Commission minutes.

1. The minutes show discussion of the potential establishment of a historic district in Selinsgrove Borough.
2. There was a brief discussion on the Education District at the Planning Commission Meeting but did not get too far due to no representation from the school at the meeting.

ZONING HEARING BOARD – Cyril Runkle, Chairman – No report.

CIVIL SERVICES COMMISSION – Dalton Savidge, Chairman – No report.

SHADE TREE COMMISSION – Vacant, Chairman

1. There was no meeting on May 20th, but Secretary Martz provided a recap from the April meeting.
2. C/P Kalcich made a motion to accept Robert Grayston's resignation from the Shade Tree Commission. Seconded by C/P Maul.
AYES: FIVE (5) NAYS: NONE MOTION CARRIED

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed:

1. April Police reports provided.
2. The newest Police Officer is expected to graduate the academy and begin work with the Borough in mid-July.

BOROUGH SOLICITOR – Robert Cravitz, Esq.

Solicitor requested an Executive Session to discuss possible litigation.

BOROUGH ENGINEER

1. Update on pending projects – Stahl Sheaffer Engineering – Report provided.
 - a. ARC Grant – local access road project update provided per the June 2, 2021, Engineer Report
 - b. 2021 Streets Projects – Discussion was had concerning the streetlight and crossing at 522 and Broad Street.
2. Update on Pending Projects – Larson Design Group
 - a. No update currently.
3. Update on Pending Projects – Rettew Associates
 - a. No update currently.

BOROUGH TREASURER – Sharon Badman

1. Approve Financial Balances Report for Month of May 2021:
C/P Kalcich made a motion to accept the Treasurer's Report. Seconded by C/P Lauver.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

BOROUGH MANAGER / SECRETARY – Lauren Martz

1. Manager Report has been provided.
2. C/P Owens made a motion to ratify the submission of grants through Senator Casey’s Office. The potential grants are to include:
 - a. Pine Street Decorative Street Light at \$100,000.00.
 - b. Feasibility Study for Environmental Center at the Boat Launch at \$60,000.00.
 - c. Feasibility Study for Riverwalk/Trail Development at \$100,000.00.

The motion was seconded by C/P Maul.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

3. Landowner Concern: Discussion was had on placing backflow preventors on stormwater drainage outlets on the Isle of Que. Stahl Sheaffer Engineering did some research on backflow preventors for the river. Secretary Martz mentioned the recommendation from Chad Shaffer, the engineer, is to do a pilot backflow preventor at Walnut Street and Front Street. C/P Owens mentioned the chosen location is one of the low points on the Isle of Que. The Borough Public Works will be the team planned to install the backflow preventor unless it is needed to be installed by the company supplying the product.

C/P Owens made a motion to approve funds up to \$8,500.00 to install a backflow preventor on Walnut Street along the Susquehanna River. Seconded by C/P Kalcich.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

ZONING – Lindsey Brouse, Deputy Zoning Officer

1. Update of Zoning Permits Issued & No Sign Permits Issued.

SELINSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman – No report.

EASTERN SNYDER COUNTY REGIONAL AUTHORITY –Shane Hendricks & Vacancy, Delegates

1. Meeting minutes were provided from May 19, 2021.
2. Shane Hendricks random thoughts were provided as well.
3. I&I Response letter – Council had no questions concerning the letter Secretary Martz sent to Greg Pysher, ESCRA Manager, on May 19, 2021.

NORTH-EASTERN SNYDER CO. JOINT AUTHORITY – Dianne Mengel & Shane Hendricks – No report.

Recess Meeting to Executive Session at 8:25PM for possible litigation and personnel discussion.

Reconvene at 9:06PM. No action taken in Executive Session.

1. C/P Lauver made a motion to promote Lindsey Brouse to the position of Zoning, Flood Plain, Special Projects Coordinator with a salary of \$45,000.00 per year with yearly increases as with other employees effective 6/7/2021. Seconded by C/P Kalcich.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

NEW BUSINESS:

COUNCIL MEMBERS – None

MAYOR – None

OTHERS – None

ADJOURNMENT

Motion made by C/P Lauver to adjourn the meeting. The motion was seconded by C/P Kalcich.

AYES: FIVE (5)

NAYS: NONE

MOTION CARRIED

The meeting adjourned at 9:08PM.

Respectfully submitted by:
Carrie Briggs
Recording Secretary