

**SELINGSGROVE BOROUGH COUNCIL MEETING
MONDAY, February 1, 2021 – 7:00 P.M.**

COUNCIL MEMBERS PRESENT: President Marvin Rudnitsky, V/P Richard Mease, C/P Bobbie Owens, C/P Christopher Kalcich, C/P Sara Maul

OTHERS PRESENT: Borough Treasurer Sheri Badman; Solicitor Bob Cravitz; Mayor Jeff Reed; Recording Secretary Carrie Briggs

Roll was taken for Video Conference (Zoom): C/P Sara Lauver; C/P Erik Viker; Borough Manager/Secretary Lauren Martz; DH&L, Jason Kaufman; Susquehanna Valley Community Education Project (SVCEP), Lenaire Ahlum, Megan Beck (Board President), John Shipman (Board VP), Bob Zimmerman; SEDA-COG, Shannon Rudy

CALL MEETING TO ORDER: Pres. Rudnitsky called the meeting to order at 7:00 PM. Treasurer Badman called the roll and acknowledged a quorum, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF January 4, 2021:

C/P Maul noted one correction to be made. Borough Manager/Secretary Lauren Martz participated via Zoom on January 4, 2021, not in person.

C/P Mease made a motion to accept the minutes as amended. C/P Kalcich seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company: Jason Kaufman provided the January fire report. There were 20 incidents, 5 in the Borough, 4 in Penn Twp., 11 miscellaneous calls, with no fire loss. DH&L helped with several funeral services of long-time members who passed away during the month of January.

The Company will be starting the online auctions again soon.

C/P Owens discussed the vacancy on the ad-hoc committee tasked with oversight of the 1963 antique ladder truck owned by the Borough. There is an opening on the committee. She is seeking a volunteer from Council to join this committee.

DH&L Ambulance League: No report.

Selinsgrove Projects, Inc.: Minutes provided from the December 15 meeting.

Selinsgrove Chamber of Commerce: No report.

SARI (Pool) –Richard Mease: Minutes were provided for December 14, 2020.

Parks & Recreation Committee: No report. President Rudnitsky mentioned the vacancies on the committee. Treasurer Badman stated Shane Hendricks has mulched the leaves at Little Norway II for two days and has begun the ground saturation. The next step is for DH&L to come and fill the rink. Jason Kaufman stated it will be a couple of weeks because they will have to wait for the snow to go down on the field. Once the rink is ready, the building will remain closed, but the rink will be open for use. Secretary Martz mentioned we do have several volunteers willing to help with the rink.

SEDA-COG: Shannon Rudy of SEDA-COG spoke about a few action items with the CDBG Funds.

1. CDBG-CV Subrecipient Contract Approvals

- a. Borough & County
- b. Borough & DH&L: \$16,000 protection equipment
- c. Borough & Snyder County Coalition 4 Kids: \$5,000.00
- d. Borough & Union-Snyder Community Action Agency: \$37,646.00 COVID-19 19 Crisis Assistance Project

C/P Owens made a motion to adopt Ordinance 851 setting the Tax Collector Compensation for the next four years. Seconded by C/P Kalcich.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

2. Authorize preparation of Ordinance for 2021 Street Program:

C/P Lauver made a motion to authorize preparation of the 2021 Ordinance for the Street Program. Seconded by C/P Kalcich.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

3. Adopt Resolution 2021-3 Amending the policy on collection of utility payments:

This Resolution is to let all owners and tenants know the Borough can only make contact directly with the homeowner. The billing goes to the homeowner (landlord).

C/P Mease made a motion to adopt Resolution 2021-3 amending the policy on collection of utility payments through the homeowner/landlord only. Seconded by C/P Maul.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

BOROUGH ENGINEER

1. Update on pending projects – Stahl Sheaffer Engineering
 - a. Update on Industrial Park Road – Local Access Road Project on Industrial Park Road. Secretary Martz stated there was a very good “walk the project” type meeting. There was the addendum which was discussed earlier under Finance & Budget.
 - b. 2021 Street Program – Secretary Martz stated this project was walked and discussed as well. There was discussion on incorporating UGI in the planning process in the future.
2. Update on Pending Projects – Larson Design Group: Nothing to report at this time, but there is a meeting set in February with Municipal Authority to discuss the T-Mobile contract.
3. Streetscape – Secretary Martz is planning to meet with Solicitor Cravitz concerning the Right of Way information for the streets. There is discussion of placement on the street lighting.

BOROUGH TREASURER – Sharon Badman

1. Approve Financial Balances Report for End of Year 12/31/2020:

C/P Owens made a motion to accept the Treasurer’s Report. Seconded by C/P Mease.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

2. Approve Financial Balances Report for Month of January 2021:

C/P Mease made a motion to accept the Treasurer’s Report. Seconded by C/P Kalcich.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

3. Revised Committee Organizational Chart: Provided in Council Packet.

BOROUGH MANAGER / SECRETARY – Lauren Martz

1. Manager Report has been provided.
 - a. Secretary Martz highlighted discussion from her visit with Jim Charles and reported she has passed the information on to the Engineer, Chad.
 - b. Friday, February 5th there will be a virtual meeting to discuss the report and steps of repair for the sinkhole.
2. Statement of Financial Interest Forms distributed at the meeting. These are due by May 1, 2021.

ZONING – Lindsey Brouse, Deputy Zoning Officer – No report.

EASTERN SNYDER COUNTY REGIONAL AUTHORITY –Shane Hendricks & Vacancy, Delegates

1. Meeting minutes were provided from December 16, 2020.
2. Delegate, Shane Hendricks, scheduled a meeting with Secretary Martz, President Rudnitsky, and Director of Public Works, Roger Feltman, Greg Pysher of ESCRA, and Treasurer Badman to discuss I&I.

NORTH-EASTERN SNYDER CO. JOINT AUTHORITY – Dianne Mengel & Shane Hendricks– Treasurers report from 12/31/2020 was provided.

SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman – No report.

NEW BUSINESS:

COUNCIL MEMBERS – None

MAYOR – None

OTHERS – C/P Maul wanted to make a note a change needing made on the Bid form for Borough Clean Up. The paper noted the dates of clean up were shown on the Request for Bids are April 5th and 6th but should be April 12th and 13th.

Recess Meeting to Executive Session at 8:59PM. Reconvene at 9:35PM. No action taken in Executive Session.

ADJOURNMENT

Motion made by C/P Viker to adjourn the meeting. The motion was seconded by C/P Mease.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

The meeting adjourned at 9:35PM.

Respectfully submitted by:
Carrie Briggs
Recording Secretary