

**SELINGSGROVE BOROUGH COUNCIL MEETING
MONDAY, OCTOBER 5, 2020 – 7:00 P.M.**

COUNCIL MEMBERS PRESENT: President Marvin Rudnitsky, V/P Richard Mease, C/P Sara Lauver, C/P Bobbie Owens, C/P Christopher Kalcich, C/P Erik Viker, C/P Grant Neff

OTHERS PRESENT: Borough Manager/Secretary Lauren Martz; Borough Treasurer Sheri Badman; Solicitor Bob Cravitz; Mayor Jeff Reed
Roll was taken for Video Conference (Zoom): DH&L, Jason Kaufman; Daily Item, Marcia Moore; Deputy Zoning Officer for Selingsgrove Borough, Lindsey Brouse; GeoServices, Jennifer Reese; SU Assistant Football Coach, Alan Zematis; SU Student Government Liaison to Borough Council, Maria Heiss;

CALL MEETING TO ORDER: Pres. Rudnitsky called the meeting to order at 7:00 PM. Mgr. Martz called the roll and acknowledged a quorum, followed by a moment of silence and the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF SEPTEMBER 8, 2020:

C/P Mease made a motion to accept the minutes. C/P Kalcich seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

PERSONS TO BE HEARD:

DH&L Fire Company: Jason Kaufman provided the August and September fire service report. The new boat is in full service and the fundraisers are doing well.

Sheri mentioned that due to the drought watch there should be no pools filled at this time. Jason may have disconnected at the point of the question so Sheri will send him an email.

DH&L Ambulance League: No report.

Selingsgrove Projects, Inc.: Minutes provided from the September 18, 2020 meeting.

Selingsgrove Chamber of Commerce: No report.

SARI (Pool) –Richard Mease: C/P Mease mentioned that the START, Student Team Artist Resource Team, group began a mural refreshing/repainting to continue on both the outside and the inside of the bath house until complete. The project may take a couple of years to complete.

The REC (Regional Engagement Center): Minutes provided from September, 2020 Board of Directors Meeting.

Others in Attendance:

1. Via teleconference, Jennifer Reese of GeoServices, provided an update on the review of the well monitors placed in Wells 3 & 4 and surrounding area wells which was a part of Tasks 1 & 2 approved by Council at the August 3, 2020 meeting. Well 3 was successfully tested from September 21 – September 24. Well 4 was tested October 2 – October 5 on the pumping portion. The ground water recovery level is now being tested. Wednesday, October 7, the field portion of the tests should be complete and the reporting will get started. The private wells tested include: Selingsgrove Area Recreation Pool Well, two private residences (18th Street & Sandhill Rd.), Aqua PA Well to the South, the other wells at the Selingsgrove Municipal Authority.

To complete the study, a motion is needed to accept additional Tasks 3-6.

Task 3: develop work scope (already done); Task 4: form the test (well underway); Task 5: analyze the data; Task 6: prepare the ground water application

The SRBC application is due in March, 2021 and through this study Selinsgrove hopes to be able to prove the well capacity we can provide to residents and businesses.

President Rudnitsky requested a motion to proceed with Tasks 3-6 in the amount of \$26,100.00 to continue the study. There currently is a savings of \$6,000.00 on Tasks 1 & 2 which was already approved by the Borough Council.

C/P Neff made a motion to approve Tasks 3-6 to be completed by GeoServices in the amount of \$26,100.00. Seconded by C/P Owens.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

2. Alan Zematis, participating on Zoom, wanted to give Council an update as to what he has been doing and wants to do in the community. With the pandemic and the George Floyd situation he saw the similarity between these two things is division. He and his wife took this opportunity to start SOS, 'Season of Service'. With the football season at SU being cancelled this year, he wanted to find ways to pull community members together to end social and racial injustice. He started working with Dick Norman at Kidsgrove to make necessary improvements to this facility. The football team is backing this project and it will be an ongoing process. Mr. Zematis is seeking Gelnett funds to replace boards and do some updating to the small portion of Selinsgrove Market Street businesses in Kidsgrove. Being #13 in the country in their division, the SU football team wants to do just as well in the community as they do on the field.

C/P Viker made a motion to immediately approve up to \$10,000, no application necessary since this is on Borough property, for improvements at the Kidsgrove Park. Seconded by C/P Mease.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

COMMITTEE/ COMMISSION/ BOARD REPORTS:

PERSONNEL MANAGEMENT COMMITTEE – Sara Lauver, Chairman –

1. FMLA to be discussed in Executive Session.
2. Personnel is recommending that the vacation be able to fully rollover due to the year of COVID.

C/P Lauver made a motion to waive the vacation rollover language to allow full vacation hours to carry over into 2021. Seconded by C/P Neff.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

FINANCE & BUDGET COMMITTEE – Bobbie Owens, Chairman

1. **Payment and Ratification of Bills:**

C/P Owens made a motion to pay and ratify the bills. C/P Neff seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

2. **Statewide Tax Recovery/Berkheimer – Exoneration Request:** None.
3. **Review of 2020 Revenues & Expenditures (provided at meeting):** Council to review and let Sheri know if there are any questions.
4. **Gelnett Application –** The updated application is now available online.

PUBLIC FACILITIES & SERVICES COMMITTEE – Grant Neff, Chairman

C/P Neff made a motion to appoint Ryan Pierce to the Parks & Recreation Board. Seconded by C/P Owens.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

C/P Neff made a motion to appoint Ann Harshbarger to the Parks & Recreation Board. Seconded by C/P Owens. **AYES: SEVEN (7)** **NAYS: NONE** **MOTION CARRIED**

C/P Neff made a motion to appoint Ann Harshbarger to the Shade Tree Commission. Seconded by C/P Owens. **AYES: SEVEN (7)** **NAYS: NONE** **MOTION CARRIED**

BOROUGH ADMINISTRATION/PROPERTY AND EQUIPMENT – Chris Kalcich – No report.

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS – Richard P. Mease, Chairman – No report.

PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman – No report.

PLANNING COMMISSION – Janet Powers, Chairman

Meeting minutes from September 16, 2020 were provided.

ZONING HEARING BOARD – Cyril Runkle, Chairman – No report.

CIVIL SERVICES COMMISSION – Dalton Savidge, Chairman – No report.

SHADE TREE COMMISSION – Joan Fasold – No report.

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed: Mayor Reed presented the Police Reports for August 2020. He stated there was nothing unusual for the provided reports and that things are still quiet due to the COVID-19 pandemic.

BOROUGH SOLICITOR – Robert Cravitz, Esq.

Solicitor Cravitz stated he has items for the Executive Session. Reported that the Zachary Gordon case has been resolved at the Court of Common Pleas level. The Borough does not need to provide any further documents and owes no fees for the claims which have been dismissed.

BOROUGH ENGINEER

1. Coukart & Associates, Inc. – No report.
2. Larson Design Group – There is continued work on the U.S.D.A. grant for Well #4.
3. GeoServices, SRBC Compliance – Report provided earlier in the meeting.

BOROUGH TREASURER – Sharon Badman

Review Treasurer's Report for the month of September, 2020.

C/P Viker made a motion to accept the Treasurer's Report. C/P Kalcich seconded the motion.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

BOROUGH MANAGER / SECRETARY – Lauren Martz

1. Manager Report has been provided.
2. The trivia contest has come to an end. There were two residents who participated. A drawing is necessary since both residents had the same number of responses correct. C/P Viker drew from the names. Bob Bickhart was the resident drawn as the winner. He will be contacted to receive his prize of Selinsgrove memorabilia.

3. Teri Provost contacted the Borough Office in regards to the FMA grant round opening to be able to potentially raise homes. C/P Neff made a motion to send a letter of interest and apply to PEMA for the FMA Funding to elevate two homes. Seconded by C/P Owens.

ZONING – Lindsey Brouse, Deputy Zoning Officer

Sign and Zoning Permits were submitted.

EASTERN SNYDER COUNTY REGIONAL AUTHORITY –Shane Hendricks & Vacancy, Delegates

Meeting minutes were provided from September 9 (long-range planning meeting) & 16 (regular meeting), 2020. President Rudnitsky noted the vacancy on the ESCRA Board for the Borough.

NORTH-EASTERN SNYDER CO. JOINT AUTHORITY – Dianne Mengel & Vacancy – No report.

SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman – No report.

NEW BUSINESS:

COUNCIL MEMBERS –

1. President Rudnitsky brought forward discussion of a \$500 donor gift to the Borough to add Decorative Street Signs throughout town. The Borough will proceed with getting these signs, but there will be some consent from Penn DOT required to get additional signs on Market Street.
2. C/P Kalcich brought forward the need for Committee Chairs to set meeting dates for their committees. President Rudnitsky stated the Chair could set meetings as it seems appropriate. Secretary Martz mentioned how this would be helpful to her. President Rudnitsky requested each Committee Chair reach out to Secretary Martz before the November Council Meeting to discuss what current topics could be discussed at these committee meetings to determine how often it is necessary to meet.

MAYOR – The Mayor expressed his concern that the Que Brew event was unable to come to fruition. He stated he would have liked to have seen the discussion come to the full Council Meeting. C/P Lauver stated the topic came up and she had a conversation with Mike Salter from the Que Brew as a resident to share her concerns. She stated she encouraged him to speak to C/P Mease as he chairs the Town & Gown Committee. The Que Brew made the decision to retract the temporary road closure application which was submitted but was not yet reviewed. C/P Mease also mentioned the timing was not good because we usually have at least a month's notice to review the application and this request was made with only days' notice.

The Mayor stated individuals should be allowed to hold trick or treat as they wish but the Borough will not set an official trick or treat. The Mayor stated the date will be October 31, 2020 from 6:00 – 8:00 PM for the individuals who wish to do trick or treat. The Borough Police Department will not hand out glow sticks this year.

OTHERS –

Recess Meeting to Executive Session at 7:58PM. Reconvene @ 8:52PM. No action taken in Executive Session.

C/P Neff made a motion to affirm the FMLA Policy as written in the current Collective Bargaining Unit. Seconded by C/P Lauver.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

C/P Lauver made a motion to affirm the FMLA Policy as written in the current Employee Handbook. Seconded by C/P Neff.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

C/P Neff made a motion to offer provisional employment to Elizabeth Libby Ann Shampamore as a non-uniformed employee at the rate of \$38,000/year beginning November 6, 2020 and is to attend the police academy with satisfactory completion and no objection by the Selinsgrove Police Officer Association.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

C/P Mease made a motion to authorize complete enforcement at 30 S. Water Street. Seconded by C/P Neff.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

C/P Owens made a motion authorizing Secretary Martz to initiate an RFP for the engineering services for the Streetlighting CFA Grant the Borough currently has in the amount of \$200,000. Seconded by C/P Viker.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

Secretary Martz is to follow up with the engineering for the Industrial Park Road Project by email and include the Public Facilities & Service Committee.

Secretary Martz is to continue working on collecting the grease trap cleanout process and proceed with CK-COG for enforcement as necessary per the Council approval from the September meeting.

ADJOURNMENT

Motion made by C/P Viker to adjourn the meeting. The motion was seconded by C/P Neff.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

The meeting adjourned at 9:26 PM.

Respectfully submitted by:
Carrie Briggs
Recording Secretary