

**SELINGROVE BOROUGH COUNCIL MEETING**  
**MONDAY, November 2, 2020 – 7:00 P.M.**

**AGENDA**

- I. CALL MEETING TO ORDER – Marvin J. Rudnitsky, President of Council**
- A. Roll Call of Council Members Present To Establish A Quorum (C/Ps Kalcich, Lauver, Owens, Mease, Viker and Neff)
  - B. Identification of Others Present: Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager Lauren Martz, Borough Treasurer Sheri Badman, Recording Secretary Carrie Briggs, Other Borough Employees, Persons Listed on Agenda, Others who have signed in and may or may not wish to address Council.
  - C. Moment of Silent Reflection / Pledge of Allegiance.
- II. REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETING OF October 5, 2020. (see attached)**
- III. PERSONS TO BE HEARD**  
(Name and Address to be given prior to comments and comments limited to 5 minutes, without prior notice)  
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)
- A. DH&L Fire Company/ DH&L Ambulance League-Jason Kaufman
    - 1. Meeting Minutes (to be provided at meeting)
  - B. Selingsgrove Projects, Inc.
    - 1. Board of Directors Meeting Minutes – (to be provided at meeting)
  - C. Selingsgrove Chamber of Commerce
  - D. SARI (Pool) – Richard Mease
    - 1. Meeting Minutes – 9/14/20 (see attached)
  - E. The Rec (Regional Engagement Center)
    - 1. Meeting Minutes – (to be provided at meeting)
  - F. Larson Design – Shawn Downey
    - 1. Approval of Risk & Resilience Assessment & Emergency Response Plan in the amount of \$8,500 (see attached)
  - G. Susquehanna University-Chris Bailey
    - 1. Approval of adding white lines before pedestrian crosswalks by SU on Borough roadways (per LTAP recommendation memo to be installed per PennDOT specifications)
    - 2. Approval of relocating pedestrian signage to be immediately next to the pedestrian crosswalks (per LTAP recommendation memo to be installed per PennDOT specifications)
    - 3. Approval of a maintenance agreement between Susquehanna University and Selingsgrove Borough regarding pedestrian crosswalk safety enhancements
  - H. Smoker's Express-Robert Grayson
    - 1. Approval of waiving the requirement that sidewalks be installed at the Smoker's Express building located at 513 N. Market Street (on Sherman Street).
  - I. CK COG-Rodney Neitz – Discussion on Rental Ordinance Fees
  - J. ESCRA-Shane Hendricks-Discussion of I & I concerns (see attached)
  - K. Others in Attendance
  - L. Written Comments and/or Questions (Read aloud and respond during meeting)
- IV. COMMITTEE / COMMISSION / BOARD REPORTS:**
- A. PERSONNEL MANAGEMENT COMMITTEE – Sara Lauver, Chairman
    - 1. Meeting Minutes – 10/14/20 – (verbal report to be given at meeting)
  - B. FINANCE & BUDGET COMMITTEE – Bobbie Owens, Chairman
    - 1. Payment and Ratification of Bills
    - 2. Approve Exoneration from Per Capita Tax
    - 3. Acknowledge Receipts of 2021 Budget Requests (to be provided at meeting)
    - 4. Per Capita Tax Options (see attached)
    - 5. Motion to continue waiving penalty on utility bills
    - 6. Gelnett Request:
      - a. Snyder County Library-\$15,000.00 to purchase equipment (see attached)
  - C. PUBLIC FACILITIES & SERVICES COMMITTEE – Grant Neff, Chairman
    - 1. Meeting Minutes – 10/28/20 – (verbal report to be given at meeting)
  - D. BOROUGH ADMINISTRATION / PROPERTY & EQUIPMENT COMMITTEE – Chris Kalcich, Chairman
  - E. COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS COMMITTEE – Richard P. Mease, Chairman
    - 1. Ratify Open Container Resolutions Extension to December 3, 2020
    - 2. Approve Street Closure – Market Street – 8/12/21 – Wheels In the Grove (see attached)

- F. PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman
  - 1. Broad Street Complaint (see attached)
- G. PLANNING COMMISSION – Janet Powers, Chairman
  - 1. Meeting Minutes – 10/21/20 (see attached)
  - 2. Adopt Resolution 2020-11-Land Development Plan, 520 South Market Street (LB Water Office Building) (see attached)
- H. ZONING HEARING BOARD – Cyril Runkle, Chairman
  - I. CIVIL SERVICE COMMISSION – Dalton Savidge, Chairperson
  - J. SHADE TREE COMMISSION – Joan Fasold

**VI. BOROUGH ADMINISTRATIVE REPORTS:**

- A. MAYOR – Jeff Reed
  - 1. Presentation of the Police Report for September 2020 (to be provided at meeting)
- B. BOROUGH SOLICITOR – Robert Cravitz, Esq.
- C. BOROUGH ENGINEERS
  - 1. Coukart & Associates, Inc. - Update on pending projects
    - a. Industrial Park Road – Update
  - 2. Larson Design Group – Update on pending projects
  - 3. Geoservices – SRBC Compliance
- D. BOROUGH TREASURER – Sharon Badman
  - 1. Review Treasurer’s Report for Month of October 2020 (to be provided at meeting)
- E. BOROUGH MANAGER / SECRETARY – Lauren A. Martz
  - 1. Borough Manager Monthly Report – (see attached)
  - 2. Affirm Participation with USDA Grant for Well #4 Generator (see attached)
- F. ZONING
  - 1. Update of Zoning, Sign, Demolition Permits Issued (see attached)
- G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Shane Hendricks & (Vacancy), Borough Delegates
  - 1. Meeting Minutes – 10/21/20 (see attached)
  - 2. Approve EDU Requests
    - a. Chad Gray of Gray Builders, Penn Township 205 Pleasant Drive conveyance capacity request (see attached)
    - b. L/B Water Service – 516-520 South Market Street (from 2 existing EDU’s to 3 EDU’s) (see attached)
    - c. Approval of signing the sewage facilities planning module application to DEP for the LB Water Office Building project located at 520 South Market Street
  - 3. Approve Amended Service Agreement (previously provided by email)
- H. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Shane Hendricks and Dianne Mengel
  - 1. Meeting – 11/12/20
- I. SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman

**VII. NEW BUSINESS:**

- A. COUNCIL MEMBERS
- B. MAYOR
- C. OTHERS

**VIII. ADJOURNMENT**

Executive Session

**Adjourn to Budget Work Session on Monday, November 16, 2020 at 6:00 PM**