

SELINGROVE BOROUGH COUNCIL MEETING

Monday, June 1, 2020 – 7:00PM

COUNCIL MEMBERS PRESENT: President Marvin Rudnitsky, V/P Richard Mease, C/P Sara Lauver, C/P Christopher Kalcich, C/P Grant Neff

Call In: C/P Bobbie Owens

Absent: C/P Erik Viker

OTHERS PRESENT: Borough Manager/Secretary, Lauren Martz, Borough Treasurer Sheri Badman, Solicitor Bob Cravitz, Mayor Jeff Reed

Roll was taken for Call-In Participants: DH&L Fire, Jason Kaufman; Selingsgrove Chamber of Commerce, Helen Walter; Marcia Moore; Jason Heiser, Selingsgrove Area School District Teacher

Online Participants: Lori Weir, Shannon Rudy, Teri Provost

CALL MEETING TO ORDER: Pres. Rudnitsky called the meeting to order at 7:00PM. This meeting was held virtually using both phone in and online participant capabilities. Secretary Martz called roll and acknowledged a quorum followed by President Rudnitsky calling for a moment of silent reflection and the leading of the Pledge of Allegiance.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM May 4, 2020:

C/P Neff made a motion to accept the minutes as written. C/P Kalcich seconded.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

Discussion of these minutes: President Rudnitsky asked to note in these current minutes that the May 4th Meeting was a virtual meeting as well. Residents were able to call in to participate in the meeting via a teleconference call.

RECESS MEETING TO PUBLIC HEARING AT 7:02 P.M. TO RECEIVE PUBLIC INPUT INTO ADOPTING ORDINANCE NO. 848.

The purpose of this hearing is to discuss proposed changes of the Zoning Ordinance by amending various sections of the Sign Ordinance and receive public comment. Business owner, Helen Walter, stated she was given permission by former Borough Manager, John Bickhart, to use temporary signs which she brings up to the corner of Market Street and Pine Street each day when her business opens and removes them when she closes for the day. There are some exceptions when the snow is too deep or the rainstorms are too strong. Helen mentioned these types of portable/temporary daily signs are necessary for some of the businesses on the side streets. This type of sign helps to direct customers from the main road to those businesses. Solicitor Cravitz pointed out these signs which were already approved are in this ordinance under conditional use. The businesses using those signs fall under a grandfather clause.

Solicitor Cravitz reported on the comments from the Planning Commission for the proposed ordinance. There was a typographical error which has been updated and a recommendation to include a minimum height from the sidewalk for where signage can be placed. The proposed maximum height is 30'. The minimum will be at least 6'9" from the sidewalk. C/P Owens noted these heights include signs and flags. The minimum of 6'9" would help prevent flags from hanging in the right-of-way for the sidewalk traffic. The public hearing was closed at 7:06 P.M.

RECESS MEETING TO PUBLIC HEARING AT 7:06 P.M. TO HOLD THE FIRST PUBLIC HEARING for Application of the 2020 Community Development Block Grant Funding and Covid-19 Funding. Teri Provost of Seda-Cog announced Shannon Rudy of Seda-Cog is the project coordinator that will present the public hearing. Shannon informed the participants in the public hearing that this information was being recorded. The Borough Council is tasked with using funding to benefit individuals in the non-entitlement community. The application for the Borough of Selinsgrove for CDBG-Coronavirus response is \$65,146 excluding a 10% administration fee which leaves \$58,646 and the application for CDBG-Entitlement is \$109,574 excluding \$18,300 in administration fees which leaves \$91,274. Shannon reviewed the guidelines of the grant funding along with some of the potential uses. President Rudnitsky asked if any portion of the funds could be used to secure food. Teri Provost stated it is an appropriate uses, but the Borough has to be careful not to duplicate aid for someone already receiving the same aid in a different program. Chamber of Commerce, Helen Walter, asked if any of these funds could be used for small business owners who could not get other funding to help them recoup for their business. Teri Provost responded that if there are specific needs or questions due to impact from Covid-19, the business should reach out to Selinsgrove Borough Council with questions. These funds may be able to with moving forward but not recouping what was lost. C/P Lauver asked about childcare assistance due to the pandemic. Marcia Moore of the Daily Item asked about the amount of funds available in the Coronavirus Response. Teri stated, \$65,146. Secretary Martz shared a list of PPE Chief Garlock is in need of due to the Coronavirus response. Application for the Covid-19 Response is due June 9, 2020. Low to Moderate Income (LMI) should be receiving 30% of the money for this response. C/P Owens asked about renter support. Teri stated coverage for the rental support is acceptable for up to 3 months. President Rudnitsky reiterated some of the ideas brought up. Council will recess the meeting at the end of the evening to allow time for thought and ideas of what areas of focus can be put on the application due Tuesday, June 9, 2020. Discussion continued concerning the CDBG Entitlement unrelated to the Covid-19 response. Ideas for the use were provided to Teri Provost for later discussion. At the end of this meeting, the public hearing will be recessed until Monday, June 8, 2020 at 7:00 PM which will allow time to make a decision before application is made.

GOVERNMENT / NON-GOVERNMENTAL AGENCIES TO BE HEARD:

DH&L Fire Company: Asst. Fire Chief, Jason Kauffman, spoke via phone providing the May fire service reporting. There were 20 incidents with 4 of them being in Selinsgrove Borough. There was no fire loss. There is bid out for a new fire boat. Bids will be opened on July 13, 2020. There will be a loss on fundraising due to Covid-19. The fire company has done several birthday parades and will participate in the Selinsgrove High School Graduation parade. The parades will be stopping with exception of a few case-by-case requests due to the county moving into the green phase of the Covid-19 reopening plan.

DH&L Ambulance League: Report provided

Selinsgrove Projects, Inc.: No report

Selinsgrove Chamber of Commerce: Helen Walter called in for the meeting. The Chamber did have an online lunch meeting on May 26, 2020. There were 33 attendees with three special guest speakers. Antiques on the Avenue will still be happening on July 12, 2020 from 9 AM to 3 PM. It will be located in the Selinsgrove Area Middle School parking lot.

SARI (Pool): C/P Mease discussed the weakened walls in the pool. The pool board has met several times in the last month to discuss the needs and repairs at the pool. He spoke about the need for the Meeting Date: June 1, 2020

renovation to repair these structural issues and that there would be a high cost. C/P Mease also mentioned since the renovations need to be done it is an opportunity to the lap lanes added providing a place for the swim team to practice and have meets. During the 2009 renovations, several lap lanes were removed leaving the swim team without a home pool. They were able to rent the Susquehanna University pool but that comes at an expense the team cannot continue to afford. The pool may or may not be able to open due to these necessary repairs.

Selinsgrove Flood Task Force: No report.

OTHER PERSONS TO BE HEARD – Public Comment Period:

None

COMMITTEE / COMMISSION / BOARD REPORTS:

PERSONNEL MANAGEMENT COMMITTEE – Sara Lauver, Chairman: C/P Lauver made a motion to adopt Resolution 2020-06 which acknowledges the service of the Junior Councilperson, Anna Gephart. Seconded by C/P Mease.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

FINANCE & BUDGET COMMITTEE – Bobbie Owens, Chairman

- 1) **Payment and Ratification of Bill:** C/P Owens presented the bills for review and motioned for the bills to be paid. Seconded by C/P Neff.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

- 2) **Award 2020 Street Program Project:** C/P Owens made a motion to award the bid of \$89,870.45, but up to \$135,000 to accommodate change order items which may be added. Seconded by C/P Lauver.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

- 3) **Gelnett Requests:** There was a request for an addendum to the REC Revised Summer Camp Program requesting an allocation of \$15,000 toward an online portion. C/P Owens made a motion to provide the \$15,000 allocation for the online portion of the Summer Camp Program. Seconded by C/P Neff.

AYES: Four (4)

NAYS: NONE

MOTION CARRIED

Abstained: Chris Kalcich & Marvin Rudnitsky

PUBLIC FACILITIES & SERVICES COMMITTEE – Grant Neff, Chairman:

- 1) **Recycling reopening:** Lycoming County Recycling Management was backlogged, so Selinsgrove Borough is looking a mid-June soft opening. The center will need to close as soon as it fills up while awaiting pickup from Lycoming. ID's will be checked as the center is only open to Selinsgrove Borough residents.
- 2) **Reopening Pump House and Anthony Selin Pavilion:** There will be signage posted with the CDC recommendations to let renters know things to consider. There have been a lot of cancelations.
- 3) **Borough Office Operations:** Taking appointments as needed and letting them know to wear a mask.
- 4) **Summer Concerts:** The concerts will move forward with no serving of snacks.
- 5) **Borough Clean Up:** Discussion of options, Council Members gave input and the majority agreed the fall would be the best choice. Secretary Martz stated the dates would need to be

coordinated with Hometown Disposal. C/P Neff made a motion to postpone the Spring Cleanup to the end of September. Seconded by C/P Mease.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

- 6) Mayor Reed stated the Police Department is looking for guidance on what is to be done as Kidsgrove Playground if people are in there using the closed facility. The police have been contacted several times to evict people from the property, but when they get there nobody is around. The response from Secretary Martz and Treasurer Badman were to contact Dick Norman. His daughter is on the Board for Kidsgrove but he is helping her out right now and had contacted the Borough Office.

- 7) President Rudnitsky brought up the Borough Personnel continuing to work in teams until there is a cure or a vaccine. Secretary Martz mentioned things have been running smoothly. Those who need to meet can meet. Public Works is back to full staff, full days with social distancing and staggered lunches in order to keep up with the lawn maintenance and other outside jobs. The office staff is still operating in two team working both from home as well as in the office. C/P Lauver stated that even when in the green phase it is still recommended to telework when possible.

BOROUGH ADMINISTRATION / PROPERTY & EQUIPMENT COMMITTEE – Christopher Kalcich, Chairman: No report

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS COMMITTEE – Richard Mease, Chairman:

C/P Mease made a motion to authorize the SASD Graduation Car Parade – June 5, 2020 from 7 PM – 9 PM from Seals Way down Broad Street to University Avenue. C/P Neff seconded the motion.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman: No report

PLANNING COMMISSION – Janet Powers, Chairman: No report; Meeting minutes provided from May 20, 2020.

ZONING HEARING BOARD – Cyril Runkle, Chairman: No report

CIVIL SERVICE – Dalton Savidge, Chairman: No report

SHADE TREE COMMISSION – Joan Fasold: No report

PARKS & RECREATION – Vacant: No report

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed: No report

BOROUGH SOLICITOR – Robert Cravitz, Esq.:

- 1) C/P Neff made a motion to advertise Ordinance No. 848 Sign Ordinance. Seconded by C/P Lauver.

AYES: SIX (6)

NAYS: NONE

MOTION CARRIED

BOROUGH ENGINEERS:

- 1) Coukart & Associates, Inc. – Industrial Park Road meeting scheduled with Penn DOT.
- 2) Larson Design Group –
C/P Neff made a motion to authorize the Borough Manager to provide required documents to the USDA Grant for Well #4 generator. Seconded by Kalcich.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

BOROUGH TREASURER – Sharon Badman:

- 1) Review Treasurer’s Report for the month of May, 2020.
C/P Mease made a motion to accept the Treasurer’s Report. C/P Neff seconded.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

BOROUGH MANAGER / SECRETARY – Lauren Martz

- 1) Manager Martz provided her monthly report.
- 2) The bicycle auction at the Public Works building will be rescheduled.

ZONING – Lindsey Brouse: Sign and Demolition Permits attached.

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Dan Kiesinger & Shane Hendricks, Delegates:
Meeting minutes from March 18, 2020 provided. C/P Neff made a motion to accept the resignation of Dan Kiesinger. Seconded by C/P Kalcich.

AYES: SIX (6) NAYS: NONE MOTION CARRIED

NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Dianne Mengel: No report

SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman: Meeting minutes from May 14, 2020 provided.

NEW BUSINESS:

COUNCIL MEMBER –No comments

MAYOR – No comments

OTHERS – No comments

Recess meeting to June 8, 2020 at 7:00 PM.

Respectfully Submitted by:
Carrie A. Briggs
Recording Secretary