

**SELINGSGROVE BOROUGH COUNCIL MEETING**

**Monday, February 3, 2020 – 7:00PM**

**COUNCIL MEMBERS PRESENT:** President Marvin Rudnitsky, V/P Richard Mease, C/P Sara Lauver, C/P Bobbie Owens, C/P Christopher Kalcich, C/P Grant Neff, C/P Erik Viker

**OTHERS PRESENT:** Borough Manager/Secretary Paul Williams; Borough Treasurer Sheri Badman; Solicitor Bob Cravitz; Junior C/P Anna Gephart; Mayor Jeff Reed; Recording Secretary Carrie Briggs; Selingsgrove Area Chamber of Commerce, Helen Walter; SU Students, Lee Taylor, Madeline Lanning, Grace Tesoro, Sophia Ip, and Jeremy Richards; Daily Item, Marcia Moore; DH&L Fire & Selingsgrove Police Department, Monte Anders; DH&L Fire, Sean Christine; Nancy Williams

**CALL MEETING TO ORDER:** Pres. Rudnitsky called the meeting to order at 7:00PM. Mgr. Williams called roll and acknowledged a quorum, followed by a moment of silence or prayer and the Pledge of Allegiance.

**REVIEW AND APPROVAL OF COUNCIL MINUTES FROM JANUARY 6, 2020:** Pres. Rudnitsky noticed an error in the minutes. There was no action taken in Executive Session. C/P Viker stated he made the motion after coming out of Executive Session and made a motion to make the correction to the minutes as written. C/P Mease seconded the motion.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

C/P Neff made a motion to accept the minutes as corrected. C/P Viker seconded.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**GOVERNMENT / NON-GOVERNMENTAL AGENCIES TO BE HEARD:**

**DH&L Fire Company:** Sean Christine gave the fire report for the month of January, 2020. There were 23 calls in the month of January. C/P Owens asked about the utility vehicle which was just purchased. Mr. Christine stated the funds came from the Fireman’s Relief Fund. Those funds come from a 2% tax on out-of-state insurance companies. Mr. Christine thanked Paul Williams for his support and everything he has done for the Fire Company.

**DH&L Ambulance League:** No report

**Selingsgrove Projects, Inc:** Draft minutes from the December 17, 2019 meeting were provided.

**Selingsgrove Chamber of Commerce:** Minutes provided from the November 26, 2019 meeting. Helen Walter presented Paul Williams with a retirement gift from the family businesses in the community.

**SARI (Pool):** C/P Mease discussed the provided Pool Board Meeting minutes from October, November, and December.

**Selingsgrove Flood Task Force:** Meeting on February 12, 2020 at 2PM in the Borough Council Chambers

**OTHER PERSONS TO BE HEARD – Public Comment Period:** Helen Walter commented on the darkness of Market Street. She gets a lot of communication from the community on the darkness. One resident commented to Ms. Walter on Late Shoppers Night she was afraid to walk in the dark with irregular areas on the sidewalks. Ms. Walter also mentioned she received an email expressing appreciation of the new crosswalk signs, but stated it is still so dark and hard to see anyone in dark clothing crossing. Ms. Walter stated she would encourage a look at brighter street lighting. She would even be willing to help with it. Pres. Rudnitsky asked C/P Neff if the lumens could be increased. He stated it could be looked at, but it could be that the plastic covers are dirty or yellowed. Discussion was had about the LED bulb updates. Mgr. Williams stated the updates are being made as the bulbs need changed. The use of flashing speed signs was mentioned, but C/P Neff stated these cannot be put on Market Street since it is a state road. Ms. Walter stated she will encourage the local business owners to turn their outside lights on for evening hours.

**COMMITTEE / COMMISSION / BOARD REPORTS:**

**FINANCE & BUDGET COMMITTEE – Bobbie Owens, Chairman**

- 1) **Payment and Ratification of Bill:** C/P Owens presented the bills for review and motioned for the bills to be paid. Seconded by C/P Neff.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

- 2) **Statewide Tax Recovery, Inc. /Berkheimer– Exoneration Request:** Jonathan Keally is a non-resident and is requesting exemption for the years 2012, 2013, & 2014; \$5.50 for each of the years, respectively.

C/P Owens made a motion to grant the Statewide Tax Recovery, Inc. /Berkheimer the exoneration request for Jonathan Keally for the years 2012-2014. C/P Mease seconded the motion.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

- 3) **Gelnett Request:**

- a. The REC, \$20,000, Commercial Grade Range Hood Completion to complete the commercial kitchen and provides adequate fire suppression systems. The REC is currently awaiting a second estimate, so C/P Owens made a motion to approve to the REC up to \$20,000 for the capital improvement of their commercial grade range hood completion upon the receipt of the secondary estimate.

No second.

- b. The REC, \$10,000, AmeriCorps Member. The Solicitor was asked if this funding would be appropriate. Since the funding would be provided as a grant to the REC to cover a third of the cost for the AmeriCorps program toward a specific purpose there would be no reason Gelnett monies could not be used.

C/P Owens stated this could be tabled until the March meeting since this was the first discussion on it.

- c. Summer Seals Day Camp, \$5,000 request. C/P Owens made a motion to approve the request up to \$5,000 contingent on records being provided that two to three of the students partaking in the program are Borough residents. She made clear this is not the

program affiliated with the REC. This is a separate program that is a non-profit that takes at risk youth & puts them into a program in the summer for cognitive and behavioral interventions. C/P Mease seconded the motion. C/P Viker questioned the benefit of only two or three Borough residents, as well as the role of the Municipality funding educational programs. Discussion was had.

**AYES: FIVE (5)                      NAYS: TWO (2)                      MOTION CARRIED**

C/P Rudnitsky and C/P Viker voted nay.

- 4) C/P Owens made a motion to adopt Resolution 2020-03 pertaining to the exoneration of Mike Bolig for Delinquent Real Estate Taxes for 2019, Uncollectible Per Capita Taxes for 2019, and Collectible and Delinquent Per Capita Taxes for 2019. C/P Lauver seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

- 5) C/P Owens made a motion to authorize Berkheimer Associates to collect the Delinquent Per Capita Taxes for 2019 determined to be collectible. C/P Mease seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

- 6) C/P Owens made a motion to approve the Administration to request for proposals in the 2020 Borough Cleanup. C/P Viker seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

- 7) There is no action necessary but there was a review on Gelnett Trust 2019 Activity.

- 8) C/P Owens made a motion to approve the FMA Grant Application. C/P Neff Seconded the motion.

**AYES: SEVEN (7)                      NAYS: NONE                      MOTION CARRIED**

**PUBLIC FACILITIES & SERVICES COMMITTEE – Grant Neff, Chairman:** No report

**BOROUGH ADMINISTRATION / PROPERTY & EQUIPMENT COMMITTEE – Christopher Kalcich, Chairman:** C/P Kalcich will get the committee together to review and discuss the Municipal Records Manual.

**COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS COMMITTEE – Richard Mease, Chairman:** No report

**PERSONNEL MANAGEMENT COMMITTEE – Sara Lauver, Chairman**

C/P Lauver referenced the provided Residency Requirements for the Borough Manager for review only at this meeting. She also requested other business in Executive Session at the end of the meeting.

**PUBLIC SAFETY COMMITTEE – Erik Viker, Chairman:** No report

**PLANNING COMMISSION – Janet Powers, Chairman:** Meeting Minutes for 1/25/20 provided. Mgr.

Williams stated the Planning Commission had a reorganization meeting. Janet Powers is the new Chairperson which will be reflected in the next meeting minutes.

The Scott & Melanie Shaffer plan is as follows: there are three existing structures. It is already an improved lot. The plan excludes the vacant lot where an original Susquehanna University building stood and was torn down. The plan looks at separating the three building into three separate lots. There are a lot of shared amenities to the three properties: shared driveway, as well as, utilities (power, telephone,

water, and sewer). They have been asked to seek from all of the utilities what is desirable for easement so that when and if the property is conveyed to separate owners that there still be an entitlement of those respective parties to have access for maintenance and service. Future shared maintenance and parking. The Planning Commission is not ready to take action on the plan. President Rudnitsky asked for clarification stating the goal of the owners for the lot next to the Selinsgrove Inn is to have that piece come available for sale. Mgr. Williams concurred.

**ZONING HEARING BOARD – Cyril Runkle, Chairman:** No meeting on Thursday, February 6, 2020.  
No report

**CIVIL SERVICE – Dalton Savidge, Chairman:** Mgr. Williams reported the Civil Service Commission met on Monday, February 3, 2020 at 11:00AM. There is an action item which pertains to changing the minimum years of service with the Selinsgrove Police Department to be eligible to take the promotional exam for Sergeant. The recommendation is to change the minimum years from two to five. The Commission also discussed amending the existing ordinance as it pertains to the ACT 120 Requirements. That would be a pre-application requirement. The language in the recommendation is currently being worked and will be brought to Council when they are ready.

**SHADE TREE COMMISSION – Bo and Joan Fasold:** Agenda from the 1/16/20 meeting provided

**PARKS & RECREATION – Vacant:** No report

**BOROUGH ADMINISTRATIVE REPORTS:**

**MAYOR – Jeff Reed:** Presentation of the Police Report for November, 2019. No further report.

**BOROUGH SOLICITOR – Robert Cravitz, Esq.:** Solicitor Cravitz presented the draft of Ordinance 845 pertaining to the Civil Service Commission recommendation for changing the minimum years of service to take the exam for promotion to Sergeant at the Selinsgrove Police Department as discussed at the January 6, 2020 Council Meeting. He stated this change has been advertised and is ready for enactment tonight.

C/P Viker moved that Council adopt Ordinance 845. Seconded by C/P Neff.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

Solicitor Cravitz mentioned he also has discussion for the Executive Session regarding the ongoing litigation in the Right to Know Act.

**BOROUGH ENGINEERS:**

- 1) Coukart & Associates, Inc. – No updates
- 2) Larson Design Group – No updates

**BOROUGH TREASURER – Sharon Badman:**

- 1) Review Treasurer’s Report for the month of January, 2020, End-of-Year 2019 Report, and 2019/2020 Actual/Budget.

C/P Viker made a motion to accept the Treasurer’s Report. C/P Kalcich seconded.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

2) March Newsletter Articles due to Sheri or Carrie by February 26, 2020

3) Approval of 2020 Street Cleaning/Borough Cleanup Schedule.

C/P Neff made a motion to approve the 2020 Street Cleaning/Borough Cleanup Schedule as written. Seconded by C/P Mease.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

4) Approval of 2020 Recycling Schedule.

C/P Neff made a motion to approve the 2020 Recycling Schedule with the revision of changing the electronic recycling to Hand Up Foundation. C/P Kalcich seconded the motion.

**AYES: SEVEN (7)**

**NAYS: NONE**

**MOTION CARRIED**

**BOROUGH MANAGER / SECRETARY – Paul Williams**

1) Manager's Monthly Activity Report – included in packet

2) PSAB Annual Conference, June 7-10, 2020 at the Hershey Lodge – reminder for any Borough Council Member who can attend to take advantage of the opportunity and information provided

**ZONING – Lindsey Brouse:** Report provided

**EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Dan Kiesinger & Shane Hendricks, Delegates:**

President Rudnitsky stated Shane Hendricks asked to speak with the Council in Executive Session about ESCRA. ESCRA Meeting minutes from December 18, 2019 were provided.

**NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Dianne Mengel:** No report

**SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman:** No report

**NEW BUSINESS:**

**COUNCIL MEMBER –** No comments

**MAYOR –** No comments

**OTHERS**

**RECESS TO GO INTO EXECUTIVE SESSION - 7:46 PM:** No action was taken.

**RECONVENE TO PUBLIC SESSION – 8:30 PM**

**RECESS COUNCIL MEETING TO 2/11/20 AT 7:00 PM FOR PERSONNEL MATTERS.**

Respectfully Submitted by:

Carrie A. Briggs

Recording Secretary