

SELINGROVE BOROUGH COUNCIL REORGANIZATION MEETING

Monday, January 6, 2020 – 7:00 PM

BI-ANNUAL REORGANIZATION MEETING CALLED TO ORDER BY MAYOR JEFF REED at 7:00 PM

Mayor Reed received confirmation from Borough Manager Williams – the Verification and Submission of Certificates of Election and Affidavit of Residency for New and Re-elected Council Members:

Chris Kalcich – four-year term – received by Borough Office

Richard P. Mease – four-year term – received by Borough Office

Grant M. Neff – four-year term – received by Borough Office

Oaths of Office Administered to New and Re-elected Council Members – Mayor Reed

C/P Kalcich, C/P Mease and C/P Neff recited the Oath of Office lead by Mayor Reed.

COUNCIL MEMBERS PRESENT: C/P Marvin Rudnitsky, C/P Sara Lauver, C/P Erik Viker, C/P Bobbie Owens, C/P Richard Mease, C/P Grant Neff, C/P Kalcich, Mayor Jeff Reed

CALL MEETING TO ORDER: Mgr. Williams called roll and stated a quorum is established.

Election of Officers of Selingsrove Borough Council: Mayor Reed

President

C/P Mease nominated C/P Rudnitsky for President of Borough Council. Motion seconded by C/P Viker.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Vice President

C/P Rudnitsky nominated C/P Mease for Vice President. Motion seconded by C/P Neff.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

President Pro Tem

C/P Mease nominated C/P Viker for President Pro Tem. Motion seconded by C/P Neff.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Chair of meeting returned to Pres. Rudnitsky who thanked Channel 16 for covering the meeting and congratulated Chris Kalcich on his new appointment noting he ran for the Primary when he was still a senior in high school.

President Rudnitsky welcomed Mary Bannon and other members of the Selingsrove History Association: Emily Johnson, Ed Slavishak, and Bo Fasold. The Association presented the 2019 History Champion Award to Manager Paul Williams for his efforts in the preservation of historic Selingsrove. Mgr. Williams helped to orchestrate the placement of the PA Historic Marker on South Market Street, the planned reinstallation of the Market Street Fountain, and his purchase and maintenance of 106 North Market Street, a traditional mixed use building for both a residence and a rented commercial space.

OTHERS PRESENT: Borough Manager/Secretary Paul Williams; Borough Treasurer/Assistant Borough Manager Sheri Badman; Solicitor Bob Cravitz; Junior C/P Anna Gephart; Mayor Jeff Reed; Recording Secretary Carrie Briggs; DH&L Fire, Jason Kaufman, Sean Christine & Monte Anders; DH&L Ambulance, Brian Barto; Chamber of Commerce, Paul Donecker; Tim Heimbach; Arden Miller; Roy Swazey, Jeff of 208 N. Water St.; Sara Mull; Stephen Marcinek; Michelle Siegol; Kristin Vukihomsky; Emily Johnson; SGT. Michael Brubaker; Matt Smith

President Rudnitsky continued with a moment of silence and the Pledge of Allegiance.

Adoption of Resolution 2020-01 Acknowledgement of the Terms of Office, Affirmation of Appointments. C/P Neff made a motion to accept Resolution 2020-1. Seconded by V/P Mease.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

COMMITTEE ASSIGNMENTS: President Rudnitsky stated this will be deferred at the current time.

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF December 2, 2019: C/P Neff made a motion to accept the minutes the December 2, 2019 meeting. Seconded by C/P Mease.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF December 19, 2019: C/P Viker made a motion to accept the minutes the December 19, 2019 meeting. Seconded by C/P Mease.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

GOVERNMENT / NON-GOVERNMENTAL AGENCIES TO BE HEARD:

Sergeant Michael L. Brubaker, PSP Station Commander: SGT. Brubaker provided a brief synopsis of the 2019 statistics from the Pennsylvania State Police roll in aiding Selinsgrove Borough and the Selinsgrove Borough Police Department. There were a registered 1559 calls for service for 2019, 1358 of those calls were self-initiated by the PSP to do school security checks throughout the course of the school day and after-school activities. The other calls included 13 DUI calls, 6 vehicle crashes, and the remaining 182 calls were a variety of incidents from minor to serious. SGT. Brubaker welcomed residents to bring forward any concerns or opportunities they see where the PSP can be of help to the Borough of Selinsgrove. Mgr. Williams asked whether Camp Cadet would take place again this year. SGT. Brubaker stated someone new will be running the program as the previous director has moved to a different position. Trooper Mark Reasner is the new director of the program.

DH&L Fire Company: Jason Kaufman, Assistant Fire Chief of DH&L, provided the fire report and announced the 2020 officers. There were 95 calls within the Borough of Selinsgrove in 2019 with no major fire loss. December, 2019 there were 14 incidents with no fire loss. Sean Christine, First Lieutenant, spoke about the fundraisers coming up. The Fire Company will host a concert on March 21, 2020 at 6:00 PM with an admission fee of \$30 each. There will be VIP tickets for sale at \$50 each which include reserved restrooms, reserved parking, early admission of 5:30 PM, and a meet and greet with the bands. This opportunity has come up due to Hummel's Wharf Fire Company not hosting concerts at this time. There will also be an Easter Open House the day before Easter again this year. The event usually brings in around 500 kids to do fire truck rides and an egg hunt. Octoberfest will also be brought back this year on October 10, 2020 at the Speedway.

C/P Viker made a motion to waive the "no alcohol" policy on Borough property for the concert event on March 21, 2020. Seconded by C/P Neff.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

DH&L AMBULANCE LEAGUE: Brian Barto, EMS Chief, reported there were 52 calls for service during the month December and 671 calls responded to total for 2019 in the Borough of Selinsgrove. Brian addressed the mailing that local residents received from a new ambulance service Evangelical Regional Mobile Medical Service (ERMMS). He has confirmed with Nick Close, Director of ERMMS, and Tamara Persing, VP of Patient Affairs at Evangelical Hospital that this fundraising solicitation mailing was only supposed to go to their ambulatory service area which is only for the residents of Monroe Twp. Since this mailing may have already been responded to with a financial donation by some Selinsgrove Borough residents, DH&L has since entered into a reciprocal agreement with ERMMS. In the event a DH&L subscriber needs ambulatory services and DH&L is unable to respond ERMMS will offer the service

honoring the DH&L subscription agreement. DH&L is offering the same to ERMMS subscribers. Mgr. Williams mentioned since receiving the ERMMS mailing he spoke to Brian Barto about the \$75 subscription for businesses with 1-25 employees offered on the mailing. Brian shared DH&L is considering doing something similar.

Selinsgrove Projects, Inc: Meeting minutes from November provided. No report.

Selinsgrove Chamber of Commerce: Selinsgrove Chamber had no meeting in December. No report.

SARI (Pool): C/P Mease informed that the Pool Board is planning for the Selinsgrove Community Pool to be open for Memorial Day weekend as usual. There is also discussion on trying to open the pool for a few hours each day between Memorial Day and school ending June 5th. Another topic of discussion has been to remain open through Labor Day weekend. He stated this will depend on the staffing at this point but it is a goal for 2020.

Selinsgrove Flood Task Force: No report. Mgr. Williams spoke of an early December meeting with Terri Provost from SEDA-COG including Sheri Badman and Lindsey Brouse. This was a brief meeting to discuss changes in personnel at SEDA-COG.

OTHER PERSONS TO BE HEARD – Public Comment Period:

Resident, Tim Heimbach, came forward to see if there has been any further development on the issue of disrepair he brought to Council during the October meeting concerning the Susquehanna University property at 210 W. Sassafras Street next to his house on Scholl's Alley. He would like to know if funding for the demolition has been secured due to falling into further disrepair. C/P Viker asked if Mgr. Williams could look into whether there may be a zoning ordinance violation to be sure the Borough is addressing it. C/P Owens stated perhaps a fence could be put up until the demolition is funded and can be completed. Mr. Heimbach mentioned there are currently "no trespassing" signs on the property.

COMMITTEE / COMMISSION / BOARD REPORTS:

FINANCE & BUDGET COMMITTEE – vacant, Chairman

- 1) **Payment and Ratification of Bill:** Former C/P Hendricks reviewed the bills up to the end of December, 2019 and C/P Owens reviewed the present bills on January 6, 2020. President Rudnitsky stated it would be appropriate to make a motion to approve the bills for payment. C/P Neff motioned for the bills to be paid. Seconded by C/P Viker.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

- 2) **Berkheimer/Statewide Tax Recovery, Inc. – Exoneration Request:** None
- 3) **Gelnett Requests:** President Rudnitsky asked, if there is no objection, to defer the requests until February so the Finance Committee can meet and make recommendations. C/P Owens made a motion to table the Gelnett Requests. Seconded by C/P Neff.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

PUBLIC FACILITIES & SERVICES COMMITTEE – Erik Viker, Chairman: No report

BOROUGH ADMINISTRATION / PROPERTY & EQUIPMENT COMMITTEE – Bobbie Owens, Chairman: No report

COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS COMMITTEE – Richard Mease, Chairman

- 1) Establish appropriate conditions/limitation/waivers necessary for the conduct of the eleven special community events as contained within the list enclosed with the agenda.

C/P Mease made a motion that the listing of events be preapproved with all of the limitations that they each need to file the correct paperwork for official approval prior to the event. C/P Neff seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

- 2) Acknowledgement of the Thank You from the organizers of Tiara Trot for Joy \$12,000 was raised during that event and donated to the Therapeutic Riding Center.
- 3) C/P Mease discussed making a motion to approve the fundraising event at the DH&L Fire Company on Saturday, March 21, 2020 which is allowing alcohol. Treasurer Badman stated that motion was already approved. C/P Viker stated he would make the motion again to be clear that the motion was to approve allowing alcohol use on that Borough property on that date. C/P Owens seconded.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

PERSONNEL MANAGEMENT COMMITTEE – Sara Lauver, Chairman

- 1) **Current Staffing and Professional Development – Budget Memorandum:**
Advertising for the Borough Manager Position was advertised in the Pennsylvania Borough News in January. The Personnel Committee is doing initial reviews of applicants this week.

PUBLIC SAFETY COMMITTEE – Grant Neff, Chairman: C/P Neff mentioned there is still follow up on the pedestrian signs.

PLANNING COMMISSION – Vacant, Chairman: Meeting Minutes for 11/20/19 provided. No report.

ZONING HEARING BOARD – Cyril Runkle, Chairman: No report.

CIVIL SERVICE – Dalton Savidge, Chairman: Mgr. Williams reported on a request of Civil Service Commission to have the Solicitor prepare an ordinance changing the required years of a Sergeant Position in the Selinsgrove Borough Police to be a minimum of 5 years tenure instead of 2 years. C/P Viker made a motion to have the Solicitor prepare the ordinance making the change. Seconded by C/P Mease.

Mayor Reed made a comment in support of Chief Garlock's request to the Civil Service Commission for making this change.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

Mgr. Williams stated the Borough currently requires police officer applicants to have attended and successfully passed a municipal police academy. He believes this was originally set forth in order to have officers who are ready to serve as an officer and the officer would have given a commitment prior to making application to the Borough. He brought forward a request made by Chief Garlock to the Civil Service Commission and looking for support from Borough Council to change the requirement. The Borough can be reimbursed for 75% of the cost of an officer attending a certified police academy and would also be eligible for 45% reimbursement of the salary for the police officer during the training period. The reimbursement would come from the Municipal Police Officers' Education and Training Commission (MPOETC). Mgr. Williams wanted to give Council this information for thought as the Civil Service Commission will be discussing the topic. Mayor Reed stated he and the Chief have discussed concerns of applicant pools growing smaller over time. C/P Viker stated for the percentage the Borough would pay during the training, the applicant pool could be drastically increased which would increase the quality of policing in the Borough and it is good idea and a good investment.

SHADE TREE COMMISSION – Bo and Joan Fasold: Agenda from the 12/19/19 meeting. Bo Fasold spoke about the plans being made for the next scheduled tree planting which usually happens mid-spring. There are already groups of people who have completed an application to get a tree placed on their property. Pres. Rutnitsky asked about the tree stump grinding outside the Kind Café and whether this

was caused by the choice of tree. Bo mentioned the tree was in approximately 15 years. Experts have told him the trees are being left in too long and need switched out more frequently.

PARKS & RECREATION – Vacant: No report.

BOROUGH ADMINISTRATIVE REPORTS:

MAYOR – Jeff Reed: Presentation of the Police Report for November, 2019. No further report.

BOROUGH SOLICITOR – Robert Cravitz, Esq.: No report. Solicitor Cravitz requested a brief Executive Session at the end of the meeting to discuss progress with ESCRA.

BOROUGH ENGINEERS:

- 1) Coukart & Associates, Inc. – Update on pending projects
- 2) Larson Design Group – Update on pending projects
 - a) Emergency Backup Generator – Well #4 – Plan & Specifications: Provided
- 3) RETTEW Associates – IPR (Industrial Park Road) Projects

Mgr. Williams reported a meeting with PENN DOT is being worked on to discuss Industrial Park Road. No further report.

BOROUGH TREASURER – Sharon Badman: Review Treasurer’s Report of Account balances for the month of December, 2019.

C/P Viker made a motion to accept the Treasurer’s Report as presented. C/P Neff seconded.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

BOROUGH MANAGER / SECRETARY – Paul Williams

- 1) Mgr. Williams addressed his monthly report included in the Council packet.
- 2) He brought to the attention of Council and requested a motion to have the Borough Solicitor prepare an ordinance to rezone the Rotary Field along Broad St. and 10th St. from residential to open space. C/P Viker made a motion allowing the Solicitor to prepare an ordinance for this consideration. C/P Mease seconded the motion. President Rudnitsky spoke of the public non-profit partnership that has taken place over the last 75 years to care for this space.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

- 3) Mgr. Williams discussed the proposed traffic signal West of Sheetz for the thruway. Monroe Twp. is currently expressing concern of the replacement cost in the future.
- 4) Mgr. Williams made the Council aware of the Annual Conference for the Borough Association which will be held June 7-10 at the Hershey Lodge.

ZONING – Paul Williams: An updated report on Zoning & Sign Permits issued in 2019 was provided.

EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Dan Kiesinger & Shane Hendricks,

Delegates: November (Approved) & December (Draft) Minutes provided. President Rudnitsky discussed the request for a proposed 11 EDUs for a Skilled Nursing Facility on Eighteenth Street in Penn Township. C/P Mease made the motion to accept the request for 11 EDUs to accommodate the 65 bed Skilled Nursing Facility. C/P Neff seconded the motion.

AYES: SEVEN (7) NAYS: NONE MOTION CARRIED

NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Dianne Mengel: No report.

SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman: No report.

NEW BUSINESS: Mgr. Williams asked Solicitor Cravitz about 100 E. Sherman Street which is owned by Management Acquisition LLC and is the location of Wood Metal. The business is on two tax map parcels: 15-04-001 and 15-04-00 and is being reassessed for tax responsibility. Solicitor Cravitz mentioned all three local entities: Snyder County, Selinsgrove Area School District, and Selinsgrove Borough need to join together in the defense. It is best that all three entities are joined on this but the county takes the lead as far as the prosecution of the defense.

C/P Mease made a motion in reference to 100 E. Sherman Street and tax reassessment litigation regarding sharing the cost of the appraisers with Snyder County and Selinsgrove Area School District. C/P Kalcich seconded.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

COUNCIL MEMBER: none

MAYOR – none

OTHERS: Constable of District 2 asked about being sworn in tonight as he was sent by the County Board of Elections to this meeting for such a purpose. Mayor Reed swore him in.

RECESS TO GO INTO EXECUTIVE SESSION – 8:20PM:

No action taken.

RECONVENE TO PUBLIC SESSION 8:37 PM:

C/P Viker made a motion to authorize Solicitor Cravitz's preparation of a response to a letter received from RHP Law Group LLC representing ESCRA. Seconded by C/P Mease.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

C/P Neff made a motion to adjourn at 8:38PM. C/P Owens seconded.

AYES: SEVEN (7)

NAYS: NONE

MOTION CARRIED

Respectfully Submitted by:
Carrie A. Briggs
Recording Secretary