

SELINGSGROVE BOROUGH COUNCIL MEETING
MONDAY, January 6, 2020 – 7:00 P.M.

AGENDA

I. BI-ANNUAL REORGANIZATION MEETING CALLED TO ORDER

(This portion of meeting to be conducted by Mayor Jeff Reed)

- A. Verification of Submission of Certificates of Election and Affidavit of Residency for Newly and Reelected Council Members and Mayor:
 - 1. Grant Neff – four-year term - received by Borough Office - VERIFIED
 - 2. Richard P. Mease – four-year term - received by Borough Office - VERIFIED
 - 3. Chris Kalcich – four-year term – received by Borough Office - VERIFIED
- B. Oaths of Office Administered to New and Reelected Council Members (Oath of Office forms to be provided)
- C. Roll Call of Council Members Present To Establish A Quorum
(C/Ps Rudnitsky, Owens, Lauver, Hendricks, Neff, Mease, Kalcich and Mayor Reed)
- D. Election of Officers of Selingsgrove Borough Council
 - 1. President
 - 2. Vice President
 - 3. President Pro Tem

(Chair of meeting returned to President of Council)
- E. Identification of Others Present (others typically present to be recognized include Mayor Jeff Reed, Solicitor Robert Cravitz, Borough Manager/Secretary Paul A. Williams, Borough Treasurer Sheri Badman, Administrative Assistant Carrie Briggs, Junior C/P Anna Gephart, Other Borough Employees, Persons Listed on Agenda, Others who have signed in and may or may not wish to address Council)
- F. Moment of Silent Reflection / Pledge of Allegiance

II. APPOINTMENTS

- A. Adopt Resolution 2020-01 Acknowledgement of the Terms of Office, Affirmation of Appointments, Modifications of Assignments and Other General Provisions for 2020 (see attached)

III. COMMITTEE ASSIGNMENTS (past practice has deferred this, as an action by the President of Council, to a later meeting, with all committee assignments of sitting Council Members remaining unchanged until such action)

IV. REVIEW AND APPROVAL OF COUNCIL MINUTES FROM MEETINGS OF DECEMBER 2, 2019 and RECONVENED MEETING OF DECEMBER 19, 2019 (see attached)

V. PERSONS TO BE HEARD

(Name and Address to be given prior to comments and comments limited to 5 minutes, without prior notice)
(Visitors may indicate that they wish to comment on a specific Agenda item when brought up for discussion)

- A. DH&L Fire Company/ DH&L Ambulance League
 - 1. Meeting Minutes – 10/11/19 (see attached)
- B. Selingsgrove Projects, Inc.
 - 1. Meeting Minutes – 11/17/19 (see attached)
- C. Selingsgrove Chamber of Commerce (no December meeting)
- D. SARI (Pool) – Richard Mease
- E. Selingsgrove Flood Task Force
- F. Others in Attendance
 - 1. Sergeant Michael L. Brubaker, PSP Station Commander

VI. COMMITTEE / COMMISSION / BOARD REPORTS:

- A. FINANCE & BUDGET COMMITTEE – _____, Chairman
 - 1. Payment and Ratification of Bills
 - 2. Statewide Tax Recovery, Inc./Berkheimer – Exoneration Request
 - 3. Gelnett Requests
 - a. The REC, \$20,000.00, Commercial Grade Range Hood Completion (previously provided)
 - b. The REC, \$10,000.00, AmeriCorps Member (previously provided)
 - c. Summer Seals Day Camp, \$5,000.00 (previously provided)

- B. PUBLIC FACILITIES & SERVICES COMMITTEE – Erik Viker, Chairman
- C. BOROUGH ADMINISTRATION / PROPERTY & EQUIPMENT COMMITTEE – Bobbie Owens, Chairman
- D. COMMUNITY ACTIVITIES AND PUBLIC AFFAIRS COMMITTEE – Richard P. Mease, Chairman
 - 1. Establish appropriate conditions/limitations/waivers necessary for the conduct of special community events as contained within the list enclosed (see attached)
 - 2. “Thank You” from Tiara Trot for Joy (see attached)
 - 3. Approve fund raising event at the DH&L Fire Company-Saturday, March 28, 2020 (see attached)
- E. PERSONNEL MANAGEMENT COMMITTEE – Sara Lauver, Chairman
- F. PUBLIC SAFETY COMMITTEE – Grant Neff, Chairman
- G. PLANNING COMMISSION – Earl Moyer, Chairman
- H. ZONING HEARING BOARD – Cyril Runkle, Chairman
 - I. CIVIL SERVICES COMMISSION – Dalton Savidge, Chairperson
 - a. Authorize Solicitor to Prepare Ordinance Authorizing Minimums Years of Service for Sergeant Position (see attached)
 - b. Discuss Ordinance Authorizing Amendment to Minimum Act 120 Requirements for Applicants (see attached)
- J. SHADE TREE COMMISSION – Joan Fasold
 - a. Agenda – 12/19/19 (see attached)

VII. BOROUGH ADMINISTRATIVE REPORTS:

- A. MAYOR – Jeff Reed
 - 1. Presentation of the Police Report for November 2019 (to be provided at meeting)
 - 2. Recommend Conditional Offer of Employment to Matthew Clark pending successful completion of psychological and physical exams.
- B. BOROUGH SOLICITOR – Robert Cravitz, Esq.
- C. BOROUGH ENGINEERS
 - 1. Coukart & Associates, Inc. - Update on pending projects
 - a. Industrial Park Road – Schedule a Project Update Meeting with Penn DOT
 - 2. Larson Design Group – Update on pending projects (no report)
- D. BOROUGH TREASURER – Sharon Badman
 - 1. Review Treasurer’s Report for Month of December 2019 (copy to be provided after year-end closing)
- E. BOROUGH MANAGER / SECRETARY – Paul A. Williams
 - 1. Manager’s Monthly Activity Report (see attached)
 - 2. Authorize Solicitor to prepare ordinance to re-zone Rotary Field to Open Space (OS) (see attached)
 - 3. Monroe Twp.-Traffic Signal West of Sheetz for thruway (see attached)
 - 4. PSAB Annual Conference, June 7-10, 2020, at Hershey Lodge
- F. ZONING
 - 1. Update of Zoning, Sign, Demolition Permits Issued (see attached)
- G. EASTERN SNYDER COUNTY REGIONAL AUTHORITY – Shane Hendricks & Dan Kiesinger, Borough Delegates
 - 1. Meeting Minutes – 11/20/19 (see attached)
 - 2. Meeting Minutes – 12/18/19 (see attached)
 - 3. Sewer Connections
 - a. Daniel Clement, Nursing Facility, 18th Street (see attached)- 11 EDU’s
- I. NORTH-EASTERN SNYDER COUNTY JOINT AUTHORITY – Shane Hendricks and Dianne Mengel
- J. SELINGSGROVE MUNICIPAL AUTHORITY – Tim Charles, Chairman

VIII. NEW BUSINESS:

- A. COUNCIL MEMBERS
- B. MAYOR
- C. OTHERS

IX. ADJOURNMENT

Executive Session (if needed)