



RESIDENTIAL RENTAL UNIT OCCUPANCY LICENSE APPLICATION

- Please complete one form for each dwelling unit – Copy form as needed
- Repetitive information (*) need only be completed on first form of a number of forms submitted together to which repetitive information applies
- **Registration fee is \$10.00 for each residential dwelling unit, payable to “Borough of Selingsgrove”**
- **Proof of satisfactory completion of “Mandatory Inspection” must be attached to application**

*Unit Address (Physical Street Address): _____

Unit Identification (if other than Physical Street Address): _____

*Owner’s Name: _____

*Owner’s Street Address: _____

*Owner’s City/State/Zip: _____

*Owner’s Phone Number(s): _____

*Owner’s Email Address (optional): _____

Note: Owner’s Representative information required if owner does not “live in an area that is within 40 miles of the Borough of Selingsgrove”

*Owner’s Representative’s Name: _____

*Owner’s Representative’s Street Address: _____

*Owner’s Representative’s City/State/Zip: _____

*Owner’s Representative’s Phone Number(s): _____

*Owner’s Representative’s Email Address (optional): _____

Maximum Number of “Unrelated” Occupants Permitted In Unit: _____

If more than three, please explain: _____

Maximum Number of Persons Permitted in Unit at Any Time: _____

*Maximum Number of Persons Permitted in Common Area(s) at Any Time: _____

Owner’s Signature

Date of Application

Office Use Only

Property Identifier: _____

Structure No. _____

Mandatory Inspection Date: _____

License Renewal Date: _____

Application Fee: \$ _____

Date Paid: _____

License Issued on: _____

By: _____

Date(s) of Prior Notice(s) of Violation Pertaining to this Unit: _____

Date(s) of Pending Notice(s) of Violation Pertaining to this Unit: _____

List Prior Warnings, Denial of Renewal, Suspensions, Revocations of License, for this Unit: _____

